

Organizational Meeting 2015  
January 12, 2015

The Southeast Local Schools Board of Education met on Monday, January 12, 2015 at 6:30 p.m. for the annual organizational meeting in the high school library. The meeting was called to order by Board President Pro-Tem Jeff McElfresh, who led the pledge of allegiance, and observed a moment of silence.

Roll Call

Present: Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith

001-2015  
President Elected

Jeff McElfresh then asked for nominations for President. David Kemble nominated Mary Kaley for President of the Southeast Local Schools Board of Education for 2015. John Witkosky seconded the nomination of Mary Kaley for President. As there were no further nominations the following vote was taken:

David Kemble votes for Mary Kaley  
Jeff McElfresh votes for Mary Kaley  
John Witkosky votes for Mary Kaley  
Lori Loudin-Smith votes for Mary Kaley  
Mary Kaley votes for Mary Kaley

Mary Kaley is elected President of the Southeast Local Schools Board of Education for calendar year 2015 by a 5 to 0 vote.

002-2015  
Vice President Elected

Jeff McElfresh then asked for nominations for Vice-President. Mary Kaley nominated David Kemble as Vice President of the Southeast Local Schools Board of Education for 2015. John Witkosky seconded the nomination of David Kemble as Vice-President. As there were no further nominations the following vote was taken:

Jeffery McElfresh votes for David Kemble  
John Witkosky votes for David Kemble  
Lori Loudin-Smith votes for David Kemble  
Mary Kaley votes for David Kemble  
David Kemble votes for David Kemble

David Kemble is elected Vice President of the Southeast Local Schools Board of Education for calendar year 2015 by a 5 to 0 vote.

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003-2015  
Regular Meetings – Dates, Time, & Place

David Kemble moved and Jeff McElfresh seconded the motion that the regular meetings of the Southeast Local Schools Board of Education be held on the following dates each month at 7:00 p.m. in the high school library, 8423 Tallmadge Rd., or such place designated by the Board of Education:

Monday, February 23, 2015	Monday, August 31, 2015
Monday, March 23, 2015	Monday, September 28, 2015
Monday, April 27, 2015	Monday, October 26, 2015
Monday, May 18, 2015	Monday, November 30, 2015
Monday, June 22, 2015	Monday, December 14, 2015
Monday, July 27, 2015	

Yeas: John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh  
Nays: None  
Motion Carried 5 to 0.

004-2015  
Standard Authorizations Adopted

David Kemble moved and John Witkosky seconded the motion that the Board adopt the following standard authorizations:

- A. Retain legal services of Roetzel & Andress, and Squire Patton Boggs. (County Prosecutor's Office will be used when appropriate.)
- B. Authorize the Superintendent to employ such temporary personnel as needed prior to a regular scheduled Board meeting.
- C. Authorize the Superintendent to accept resignations which have been submitted by employees prior to a regularly scheduled Board meeting, subject to ratification by the Board. Such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
- D. Authorize the Superintendent and/or his designee to participate in all Federal and State programs, which are designated to be of benefit to the District.
- E. Authorize the Superintendent to approve all special trips on school buses, including educational field trips.
- F. Authorize the Superintendent to approve the attendance and reimbursement of expenses made against the appropriate accounts of the Board adopted Appropriation Measure, incurred by certified and classified staff members at professional and/or in-service training meetings, based on guidelines as defined in Board Policy.
- G. Designate the *Record Courier* as the official newspaper of general circulation for the Southeast Local School District.
- H. Waive the reading of the minutes of the Board as permitted by Section 3313.26 of the Ohio Revised Code.

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky  
Nays: None  
Motion Carried 5 to 0.

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005-2015  
Appoint Voting Delegate – Federal Impact Aid Section 8002

Jeff McElfresh moved and David Kemble seconded the motion to appoint Cassie Bergman, Treasurer, as representative, voting delegate and for filing of Federal Impact Aid Section 8002 and all other related Federal reports as needed for 2015.

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith

Nays: None

Motion Carried 5 to 0.

006-2015  
Legislative Liaison Appointed

David Kemble moved and John Witkosky seconded the motion to appoint Mary Kaley as the Southeast Board of Education's Legislative Liaison for the calendar year 2015.

Yeas: David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley

Nays: None

Motion Carried 5 to 0.

007-2015  
Student Achievement Liaison Appointed

David Kemble moved and John Witkosky seconded the motion to appoint Lori Loudin-Smith as the Southeast Board of Education's Student Achievement Liaison for the calendar year 2015.

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble

Nays: None

Motion Carried 5 to 0.

Board Committees

At this time the following board members were appointed to the respective committees as listed below for calendar year 2015:

1. Finance Committee	David Kemble	Lori Loudin-Smith
2. Facilities Committee	John Witkosky	David Kemble
3. Athletic Committee	Jeff McElfresh	Mary Kaley
4. Policy Committee	John Witkosky	David Kemble
5. Personnel Committee	Mary Kaley	David Kemble
6. Records Committee	Mary Kaley	
7. Education Committee	Lori Loudin-Smith	Jeff McElfresh
8. Audit Committee	Lori Loudin-Smith	

008-2015  
Adopt Annual Tax Budget for 2015

David Kemble moved and Jeff McElfresh seconded the motion to adopt the Annual Tax Budget for 2016 as required by O.R.C. 5705.2 and amended HB129.

Yeas: John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh

Nays: None

Motion Carried 5 to 0.

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009-2015  
Authorize Treasurer to Pay Bills for 2015

David Kemble moved and Jeff McElfresh seconded the motion to authorize the Treasurer to pay bills for 2015.

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky

Nays: None

Motion Carried 5 to 0.

010-2015  
Authorize Treasurer to Modify/Advance/Transfer

Jeff McElfresh moved and David Kemble seconded the motion to authorize the Treasurer to modify, advance and transfer within the appropriations and to report said changes to the Board.

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith

Nays: None

Motion Carried 5 to 0.

011-2015  
Authorize Treasurer to Invest Monies

David Kemble moved and Jeff McElfresh seconded the motion that the Board of Education authorize the Treasurer to invest the school's monies during the 2015 calendar year whenever she deems possible.

Yeas: David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley

Nays: None

Motion Carried 5 to 0.

012-2015  
Approve Bond for Board President

David Kemble moved and Jeff McElfresh seconded the motion that the Board of Education approve a bond set at \$50,000 for the Board President of the Southeast Local School District.

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble

Nays: None

Motion Carried 5 to 0.

013-2015  
Authorize Treasurer to Request Tax Advances for 2015

Jeff McElfresh moved and David Kemble seconded the motion that the Board of Education authorize the Treasurer to ask the County Auditor for an advance on tax monies when needed during the 2015 calendar year.

Yeas: John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh

Nays: None

Motion Carried 5 to 0.

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014-2015  
Establish Service Fund

David Kemble moved and John Witkosky seconded the motion that the Board of Education adopt the following resolution to establish the "Service Fund" for 2015:

WHEREAS, R.C. 3315.15 provides for the setting aside from the general fund a sum not to exceed two dollars for each child enrolled or \$20,000 whichever is greater. Such sum of money to be known as the "Service Fund" to be used only in paying the expenses of members of the Board actually incurred in the performance of their duties, or of their official representatives when sent out of the school district: and

WHEREAS, such establishment of the "Service Fund" is based upon the official certification to be made on the third Monday in January:

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Southeast Local School District does hereby establish a "Service Fund" to be set aside as an account within the General Fund, and there is hereby appropriated for the purpose of said "Service Fund" the sum of \$4,000, which amount shall be incorporated into the appropriations of this school district for the calendar year 2015.

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky

Nays: None

Motion Carried 5 to 0.

015-2015  
Adjournment

Jeff McElfresh moved and David Kemble seconded the motion that the organizational meeting be adjourned. All were in favor and at 6:54 pm this meeting was adjourned.

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Mary Kaley, Board President

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Cassie J. Bergman, Treasurer