

2022-2023 OPEN ENROLLMENT

The Southeast Local School Board of Education believes that students under certain prescribed circumstances may benefit from inter-district open enrollment. Guidelines for the transfer of students based upon criteria established by the school administration with recommendations from the Department of Education are listed below:

1. The application from inter-district transfer will be available for pick up in the Central Office or online www.sepirates.org. One application must be submitted for each student who requests an inter-district transfer. Please send it in as soon as possible.

Students will be accepted on a priority basis as follows:

- a. Students of staff members
 - b. Siblings of students already enrolled under this program.
 - c. Students who have grandparents or immediate family residing in the district.
 - d. Students of community employees
 - e. Children of former graduates.
 - f. Students with the earliest application dates.
2. No inter-district transfer will be permitted if the enrollment of the grade level being requested at the receiving school exceeds the number of students that would deem that grade level as full. (Allowances must be made for new students moving into the district.)
 3. No student, once accepted, will be displaced should enrollment exceed the limits stated above, except as a result of disciplinary action permitted by law.
 4. Parents are required to provide transportation to Southeast Local Schools or to specific bus stops in the district if seating is available. Prior arrangement with the Transportation Supervisor will be required (bus garage phone: 330 654-1949).
 5. No student will be admitted to the Southeast Local School District if the student is under expulsion and/or has been suspended from school for any reason for ten (10) days in the last twelve (12) months.
 6. All approved transfers will be for the 2022-2023 school year only.
 7. The Southeast Local School Board of Education will deny the enrollment of a special education student who is a resident of a school district in the State of Ohio and who requires special education services which are not available in the Southeast Local School District.

(Over)

8. Kindergarten applicants for open enrollment must be five (5) years of age on or before August 1st. Early enrollment requests under Board of Education Policy IKEB will not be accepted for prospective open enrollment students.
9. Students who enroll from a school district in the State of Ohio may be eligible to participate in athletics. The district will follow OHSAA transfer guidelines.
10. To graduate from the Southeast Local School District, a student must meet all the graduation requirements established by the Southeast Local School Board of Education.
11. Enrollment opportunities are designated from April 1, 2022 through May 27, 2022. In the event of extenuating circumstances, open enrollment may be considered on a case-by-case basis at other times.
12. Applications may be rejected if the racial balance of either the sending or receiving school district would be negatively impacted.
13. Inter-district open enrollment applications may be denied on the basis of capacity in grade levels, programs, or available required services.

INTERDISTRICT OPEN ENROLLMENT APPLICATION

Southeast Local School District

**8245 Tallmadge Rd.
Ravenna, Ohio 44266**

Check one: New Application ___ Re-application ___

Student Name: _____ Male ___ Female ___

Date of Birth: ___ / ___ / ___ **Grade Level 2022-2023 school year** _____

Parent / Guardian: _____

Address Street _____ P.O. Box _____

City _____ County _____ State _____ Zip Code _____

Telephone: Home: _____ Work: _____

Student Address if different from parent: _____

School District of Residence: _____

Effective Date of Change (if new): _____

School district and building that student currently attends: (District) _____

(Building) _____

****IMPORTANT NOTE: IF THIS IS THE FIRST TIME YOU ARE APPLYING FOR OPEN ENROLLMENT TWO PROOFS OF RESIDENCY MUST ACCOMPANY THIS FORM BEFORE WE WILL CONSIDER ACCEPTING FOR THE 2022-2023 SCHOOL YEAR. YOU MUST HAVE A LEASE OR RENTAL AGREEMENT AND CURRENT UTILITY BILL, (PHONE, ELECTRIC, CABLE) WITH THE CUSTODIAL PARENTS NAME AND ADDRESS.**

Is the student registered at the school district of residence? Yes ___ No ___

Does the student have a current I.E.P. (Individual Education Plan for Special Education)?

Yes ___ No ___

If yes, in what special education program is the child enrolled? _____

Was the student suspended or expelled from school during the last twelve (12) months?

Yes ___ No ___ If yes, explain: _____

High School Only: Will the student be attending the Maplewood Career Center?

Yes ___ No ___

(Over)

- A. _____ Does parent or guardian work for the Southeast Local Board of Education?
- B. _____ Do grandparents or relatives reside in the Southeast Local School District?
- C. _____ Does either parent work in the Southeast Community?

Company Name _____

Address _____

- D. _____ Is parent a graduate of Southeast? Year _____

Please list any other students' names and grade level that will be applying for open enrollment.

DEADLINE TO APPLY FOR 2022-2023 IS MAY 27, 2022

I UNDERSTAND THAT THE FALSIFICATION OF ANY OF THE ABOVE INFORMATION WILL VOID THE OPEN ENROLLMENT APPLICATION.

SIGNATURE PARENT/GUARDIAN DATE

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**** Office Use Only ****

Date & time submitted _____

District of Residence: _____

Attending School: _____

Principal's acknowledgement (initial) Date: _____

Accepted _____ *Denied* _____

Director of Special Education _____ *Date:* _____

(only applicable if student is on an IEP)

Accepted _____ *Denied* _____

Superintendent's signature _____ *Date:* _____

Accepted _____ *Denied* _____