

May 4, 2020

The Southeast Local Schools Board of Education met in regular session at 6:30 p.m. on Monday, May 4, 2020 in the middle school cafeteria, 8540 Tallmadge Road, Diamond, Ohio. The meeting was called to order by Board President Mary Kaley at 6:40 p.m.

Roll Call

Present: Mary Kaley, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, John Danes
Absent: None

085-2020 Approve Agenda

Lori Loudin-Smith moved and Jeff McElfresh seconded the motion that the Board of Education accept and approve the board meeting agenda for May 4, 2020 as corrected with an addendum.

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, John Danes, Mary Kaley
Nays: None
Motion Carried 5 to 0.

086-2020 Approval of Board Minutes

John Danes moved and Jeff McElfresh seconded the motion to approve the March 23, 2020 board minutes from the regular board meeting. The minutes are available for inspection in the office of the Treasurer.

Yeas: John Witkosky, Lori Loudin-Smith, John Danes, Mary Kaley, Jeff McElfresh
Nays: None
Motion Carried 5 to 0.

Open Communication: The Board of Education paused for five minutes to allow remote audience attendees to email any questions regarding agenda items only. There were no emails received.

087-2020 Approval for Payment of Bills

Jeff McElfresh moved and Lori Loudin-Smith seconded the motion that the Board of Education approve the payment of bills.

Yeas: Lori Loudin-Smith, John Danes, Mary Kaley, Jeff McElfresh, John Witkosky
Nays: None
Motion Carried 5 to 0.

088-2020 Accept Resignation – ESP – Judy Moreland

Lori Loudin-Smith moved and Jeff McElfresh seconded the motion that the Board of Education accept the resignation of Judy Moreland, ESP (Attendance) at the Elementary School effective August 27, 2020. Mrs. Moreland has thirteen (13) ears of service with the District.

Yeas: John Danes, Mary Kaley, Jeff McElfresh, John Witkosky, Lori Loudin-Smith
Nays: None
Motion Carried 5 to 0.

May 4, 2020 (Continued)

089-2020

Accept Resignation – High School Principal – David Kennedy

John Danes moved and John Witkosky seconded the motion that the Board of Education accept the resignation of David Kennedy, High School Principal, effective July 31, 2020.

Yeas: Mary Kaley, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, John Danes

Nays: None

Motion Carried 5 to 0.

090-2020

Approve Certified Contracts

Lori Loudin-Smith moved and Jeff McElfresh seconded the motion that the Board of Education approve the following certified contracts for the 2020-2021 school year, contingent upon full and complete compliance with all State of Ohio and Southeast Board of Education employment criteria:

Five Year

Jessie Aemmer

Adam Ballog

Michael Matisi

Lisa McCann

Stevanna Mohnacky

Jenna Ross

Alexis Swartz

One Year

Ashley Bailey

Sara Cup

Natalie Elkins

Hannah Embacher

Emma George

Heather Gibbs

Kristin Graham

Meredith Wooley

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, John Danes, Mary Kaley

Nays: None

Motion Carried 5 to 0.

091-2020

Approve Classified Contracts

Lori Loudin-Smith moved and John Danes seconded the motion that the Board of Education approve the following classified contracts for the 2020-2021 school year, contingent upon full and complete compliance with all State of Ohio and Southeast Board of Education employment criteria:

Two Year

Kristen Crooks

Heather Kennedy

Melinda McCoy

Henry Michael

Kelly Rouse

Danni Smith

Alyssa Tooley

Yeas: John Witkosky, Lori Loudin-Smith, John Danes, Mary Kaley, Jeff McElfresh

Nays: None

Motion Carried 5 to 0.

May 4, 2020 (Continued)

092-2020
Non Renew Contracts

Jeff McElfresh moved and Lori Loudin-Smith seconded the motion that the Board of Education non renew the following contracts at the end of the 2019-2020 school year:

Long Term Substitutes
Colleen Bowers (5/8)
Mitchell Ray

Leveled Literacy Intervention Tutors
Melissa Bradley
Beth Clifford
Nancy Smith
Carrie Sondereker

Parent Mentors
Christina Matthews

Tutors
Colleen Bowers (TGRG)
Alexa Molnar

Yeas: Lori Loudin-Smith, John Danes, Mary Kaley, Jeff McElfresh, John Witkosky

Nays: None

Motion Carried 5 to 0.

093-2020
Non Renew Supplemental Contracts

Jeff McElfresh moved and John Witkosky seconded the motion that the Board of Education non renew the following supplemental contracts at the end of the 2019-2020 school year:

Assistant Athletic Director	Mary Tarka
Band Director	Joni Stoll
Choral Director	Holly Wickersham
Band Director Assistant	Melanie Jackson
Band Director Assistant	Jessica Horning Cavileer
Dance Line Advisor	Alexis Swartz
Art Club High School	Amber Grieneisen
Art Club Middle School	Ashley Bailey
Class Advisor – Co-Senior	Suzanne McCabe
Class Advisor – Co-Senior	Shannon Sampson
Class Advisor – Freshman	Deborah McClure
Class Advisor – Junior	Mary Tarka
Class Advisor – Sophomore	Jennifer Baker
Drama Club – High School	Adam Ballog
Drama Club Assistant	Ashley Bailey
Drama Club – Middle School	Adam Ballog
Espancais' Club Advisor	Sarah Cup
FCCLA Advisor	Stephanie Beitzel
FFA Advisor	Benjamin Campbell
Homebound Tutor	Rebecca Dunn
Homebound Tutor	Hannah Embacher
Homebound Tutor	Lisa McCann
Homebound Tutor	Barbara Oostdyk
K-5 Curriculum Club Advisor	Jenny Noall (Dynamic Dribblers)
K-5 Curriculum Club Advisor	Kathy Woodruff (Music)
LPDC Committee Member	Jamie Brawley
LPDC Committee Member	David Kennedy

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LPDC Committee Member	Tera McKenzie
LPDC Committee Member	Karen O'Connor
LPDC Committee Member	Wendy Fishbeck
Link Crew Advisor	Rebecca Dunn
NHS Advisor	Christine Anzevino
Pep Club Advisor	Suzanne McCabe
Power of the Pen Advisor	Laura Sheets
Quiz Bowl Advisor	Mary Tarka
Resident Educator – Lead Mentor	Laura Sheets
SADD Advisor	Barbara Oostdyk
Science Club - High School	Carol Sondereker
Science Club – Middle School	Bradley Vaughan
Student Council – High School	Barbara Oostdyk
Student Council – Middle School	Jessica Shaheen
Think Tank Advisor	Shannon Sampson
Tutor (After School)	Daniel Ahrens
Tutor (After School)	Alexis Swartz
Tutor (After School)	Meredith Wooley
Tutor (TGRG)	Nicole Fraley
Yearbook Advisor	Mary Tarka

Yeas: John Danes, Mary Kaley, Jeff McElfresh, John Witkosky, Lori Loudin-Smith

Nays: None

Motion Carried 5 to 0.

094-2020

Authorize Membership – Ohio High School Athletic Association

Lori Loudin-Smith moved and Jeff McElfresh seconded the motion that the Board of Education approve the following resolution authorizing membership in OHSAA for 2020-2021.

WHEREAS, The Board of Education and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION that all schools listed do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws, Regulations and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum student-athlete eligibility requirements.

Notwithstanding the foregoing, the Board reserves the right to raise student-athlete eligibility standards as it deems appropriate for the schools and students under its jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and cooperate fully and timely with the Executive Director's office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board's jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws, Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director's office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

Yeas: Mary Kaley, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, John Danes

Nays: None

Motion Carried 5 to 0.

May 4, 2020 (Continued)

095-2020
Approve Blackboard Connect Services

Lori Loudin-Smith moved and Jeff McElfresh seconded the motion that the Board of Education accept the renewal proposal with Blackboard Connect for the 2020-2021 school year in the amount of \$3600.00

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, John Danes, Mary Kaley

Nays: None

Motion Carried 5 to 0.

096-2020
Adopt Resolution to Implement Distance Learning

Jeff McElfresh moved and John Danes seconded the motion that the Board of Education adopt the Resolution to Implement Distance Learning House Bill 197 and R.C. §3313.482

WHEREAS, on March 12, 2020, Governor Mike DeWine, in response to the COVID-19 health crisis, ordered all kindergarten through twelve (K-12) public schools in Ohio closed to students from March 17, 2020 through at least May 1, 2020; and

WHEREAS, Governor Mike DeWine and the Ohio Department of Education advised that schools should work, in good faith, to provide education through alternative means during the period of the extended school closure; and

WHEREAS, as reflected in Ohio House Bill 197, Section 15, signed into law by Governor Mike DeWine on March 27, 2020, the Board is permitted to adopt a plan for distance learning for students during the school closure Order in accordance with R.C. §3313.482, even if such a plan was not adopted by August 1, 2019; and

WHEREAS, the Ohio Department of Education has authorized the use of “blizzard bags” during the extended school closure, beyond the normal three (3) days.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Southeast Local School District, County of Portage, State of Ohio, that:

SECTION 1: Pursuant to Ohio House Bill 197, Section 15, the Board hereby approves the provision of distance learning, retroactive to March 17, 2020, and continuing through the period of the extended school closure due to COVID-19.

SECTION 2: The Board hereby ratifies and authorizes the Superintendent’s development and implementation of a plan of distance learning, as set forth in **Exhibit A**, to enable and require students of the district to access and complete classroom lessons in order to make up hours because of the closing of schools in compliance with orders of Governor Mike DeWine, the Director of the Ohio Department of Health, a local board of health, and/or an extension of such an order due to the COVID-19 pandemic.

SECTION 3: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in open meetings of this Board, and that all deliberations of this Board were in compliance with all legal requirements including R.C. §121.22.

Yeas: John Witkosky, Lori Loudin-Smith, John Danes, Mary Kaley, Jeff McElfresh

Nays: None

Motion Carried 5 to 0.

May 4, 2020 (Continued)

097-2020

Approve Memorandum of Understanding – SELDTA – Evaluations (COVID-19)

Lori Loudin-Smith moved and John Witkosky seconded the motion that the Board of Education approve the Memorandum of Understanding between the Southeast Board of Education and the Southeast Local School District Teachers Association to modify the Collective Bargaining Agreement (June 30, 2017 through June 29, 2020) to allow for the revision of evaluations due to COVID-19.

Yeas: Lori Loudin-Smith, John Danes, Mary Kaley, Jeff McElfresh, John Witkosky

Nays: None

Motion Carried 5 to 0.

098-2020

Approve Community Service Seal Graduation Pathway

Lori Loudin-Smith moved and John Danes seconded the motion that the Board of Education approve the Community Service Seal effective the 2020-2021 school year.

Yeas: John Danes, Mary Kaley, Jeff McElfresh, John Witkosky, Lori Loudin-Smith

Nays: None

Motion Carried 5 to 0.

099-2020

Amend Resolution 024-2020

John Danes moved and Lori Loudin-Smith seconded the motion that the Board of Education amend something previously adopted within Resolution #024-2020 from the January 6, 2020 regular Board of Education meeting:

Previous Adoption:

I would like to recommend that the Board of Education approve the purchase of two buses from Myers Equipment in the amount of \$172,294. Buses #18 and #10 will be traded in for \$2,800 each. Total cost will be \$166,694.

Amend to Read:

I would like to recommend that the Board of Education approve the purchase of two buses from Myers Equipment in the amount of \$172,824. Buses #18 and #10 will be traded in for \$2,800 each. Total cost will be **\$167,224**.

Yeas: Mary Kaley, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, John Danes

Nays: None

Motion Carried 5 to 0.

100-2020

Authorize Participation – Ohio Department of Education School Bus Purchase Program

Lori Loudin-Smith moved and Jeff McElfresh seconded the motion that the Board of Education authorize participation in the Ohio Department of Education School Bus Purchase Program.

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, John Danes, Mary Kaley

Nays: None

Motion Carried 5 to 0.

May 4, 2020 (Continued)

101-2020
Accept Donations

Jeff McElfresh moved and John Witkosky seconded the motion that the Board of Education accept the following donations:

\$500 from SPACE to the cafeteria to be used for meals for students.

\$500 from Southeast Athletic Boosters to the cafeteria to be used for meals for students

Yeas: John Witkosky, Lori Loudin-Smith, John Danes, Mary Kaley, Jeff McElfresh

Nays: None

Motion Carried 5 to 0.

102-2020
Approve Resolution Enacting a Reduction in Force

Lori Loudin-Smith moved and Jeff McElfresh seconded the motion that the Board of Education approve a resolution enacting a Reduction in Force, due to financial reasons, of one position in the classification of Educational Support Personnel. Specifically the part-time ESP Educational Aide position at the Primary School. Effective the beginning of the 2020-2021 school year. All procedures in the Board's negotiated agreement with SSSPA, that apply to consideration of a reduction in force, have been followed:

Yeas: Lori Loudin-Smith, John Danes, Mary Kaley, Jeff McElfresh, John Witkosky

Nays: None

Motion Carried 5 to 0.

103-2020
Adopt Resolution to Approve Compensation of Employees

Jeff McElfresh moved and John Danes seconded the motion that the Board of Education adopt the Resolution to Approve Compensation of Employees:

WHEREAS, Governor Mike DeWine has declared a state of emergency in Ohio, and the Governor and the Director of the Ohio Department of Health have closed all Ohio school buildings to students from March 16, 2020 through the end of the 2019-2020 school year; and

WHEREAS, Ohio House Bill 197, signed into law by Governor DeWine on March 27, 2020, and directives from the Ohio Department of Education permit and encourage a board of education to continue to provide educational opportunities to the students of the school district through innovation, distance learning and technology through the balance of the 2019-2020 school year; and

WHEREAS, the Ohio Auditor of State has suggested that, as a "best practice," public boards of education should pass a resolution indicating if and how employees shall be compensated during the school building closure and altered instructional model.

NOW, THEREFORE, BE IT RESOLVED by the Southeast Local School District Board of Education, Portage County, that:

SECTION 1: The Board hereby determines and decides that during the period of time when the school buildings have been closed due to the COVID-19 pandemic, professional and support personnel will be compensated in conformity with existing collective bargaining agreements, individual employment contracts, Board policy or District practice unless those contractual provisions, policies or practices are modified in the appropriate manner.

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SECTION 2: The Board directs the Superintendent and Treasurer to take those steps necessary to comply with this determination or any subsequent modification that may occur.

SECTION 3: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in open meetings of this Board, and that all deliberations of this Board were in compliance with all legal requirements including R.C. §121.22

Yeas: Mary Kaley, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, John Danes
Nays: None
Motion Carried 5 to 0.

104-2020
Approve Change Order – Roberts Roofing Company

Lori Loudin-Smith moved and Jeff McElfresh seconded the motion that the Board of Education approve Change Order Number One (1) for Roberts Roofing Company in the amount of \$21,640.00

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, John Danes, Mary Kaley
Nays: None
Motion Carried 5 to 0.

105-2020
Adopt Resolution to Implement a Reasonable Reduction in Force

Lori Loudin-Smith moved and Jeff McElfresh seconded the motion to that the Board of Education adopt the following resolution to implement a reasonable reduction in force, due to financial reasons, specifically the part-time ESP Educational Aide at the Primary School.

WHEREAS, the Board and the Southeast School Support Personnel Association (“Association”) are parties to a collective bargaining agreement effective July 1, 2019 to June 30, 2020 (“CBA”); and

WHEREAS, the Board needs to reduce one (1) bargaining unit positions in the classification of Educational Support Personnel (“ESP”), for financial reasons; and

WHEREAS, procedures applicable to the reduction of bargaining unit employees are governed by Article 8, Seniority/RIF, of the CBA and Section 3319.172 of the Ohio Revised Code;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Southeast Local School District, County of Portage, State of Ohio, that:

Section 1: Based upon the recommendation of the Superintendent, the Board hereby reduces the bargaining unit represented by the Association by one (1) ESP position, effective with the first school day of the 2020-2021 school year.

Section 2: The Treasurer is hereby directed to provide written notice of this action and a copy of this resolution to the Association President and to the one (1) bargaining unit employee affected by this action.

Section 3: It is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings in compliance with all legal requirements, including R.C. §121.22.

Yeas: Lori Loudin-Smith, John Danes, Mary Kaley, Jeff McElfresh, John Witkosky
Nays: None
Motion Carried 5 to 0.

May 4, 2020 (Continued)

Promoting Positive Pirates: Mr. Dunn thanked the staff for all of their hard work and dedication to turn brick and mortar learning into on line learning at home for our students during the COVID-19 pandemic. Mr. Dunn thanked the students for their positive attitudes and the parents for their part in delivering instruction to their children. Mr. Dunn acknowledged Southeast resident Robin Tittel and her daughters for making face coverings for the administration, central office and food service staff. The food service staff continues to offer meals to students at approximately 300 per day. Mr. Dunn acknowledged that this is Teacher Appreciation Week. Board Member John Witkosky would like to send a special thank you from the Board of Education to all staff members. Board President Mary Kaley acknowledged the Book Exchange Box that was constructed and installed by relatives of Cheryl O'Connor who oversees the Elementary Library.

New Business: Mrs. Bergman reviewed the Board of Revision notice with the Board of Education and the need to move forward with a counter-complaint. Mr. Dunn informed the Board of Education that the alternative graduation plans are in progress and should be finalized by this coming Friday.

Maplewood Career Center Report: Mrs. Kaley reported that their board meeting was held via Zoom and that they are also discussing options for graduation.

Student Achievement Liaison Report: Jeff McElfresh complimented the District on our priorities during the COVID-19 mandated school closure; students first, content second.

Legislative Liaison Report: Mrs. Kaley reported that Governor DeWine has ordered K-12 school districts to remain closed for the remainder of the FY19-20 school year and that no decision has been made regarding the FY20-21 school year. There was a joint statement issued on graduation guidance. The House is back in session as of today.

106-2020
Executive Session

Lori Loudin-Smith moved and Jeff McElfresh seconded the motion that the Board of Education enter into Executive Session to consider the employment and/or compensation of a public employee or official as per ORC 121.22. No action will be taken after the conclusion of the Executive Session.

Yeas: Mary Kaley, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, John Danes

Nays: None

Motion Carried 5 to 0.

The Board of Education entered into Executive Session at 7:44 p.m.

The Board of Education returned to Public Session at 8:31 p.m.

107-2020
Adjournment

John Danes moved and Lori Loudin-Smith seconded the motion that this meeting be adjourned. All were in favor and at 8:31 p.m. this meeting was adjourned.

Mary Kaley, Board President

Cassie J. Bergman, Treasurer