

March 23, 2020

The Southeast Local Schools Board of Education met in regular session at 6:30 p.m. on Monday, March 23, 2020 in the middle school cafeteria, 8540 Tallmadge Road, Portage County, Diamond, Ohio. The meeting was called to order by Board President Mary Kaley.

Roll Call

Present: Mary Kaley, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, John Danes
Absent: None

066-2020 Approve Agenda

Lori Loudin-Smith moved and Jeff McElfresh seconded the motion that the Board of Education accept and approve the board meeting agenda for March 23, 2020 as presented.

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, John Danes, Mary Kaley
Nays: None
Motion Carried 5 to 0.

067-2020 Approval of Board Minutes

Lori Loudin-Smith moved and John Danes seconded the motion to approve the February 10, 2020 special board meeting minutes (Work Session) and the February 24, 2020 regular board meeting minutes. The minutes are available for inspection in the office of the Treasurer.

Yeas: John Witkosky, Lori Loudin-Smith, John Danes, Mary Kaley, Jeff McElfresh
Nays: None
Motion Carried 5 to 0.

068-2020 Adopt COVID-19 Resolution

Jeff McElfresh moved and Lori Loudin-Smith seconded the motion that the Board of Education approve the following COVID-19 Resolution:

WHEREAS, on March 12, 2020, Governor Mike DeWine, in response to the COVID-19 health crisis, ordered all kindergarten through twelve (K-12) public schools in Ohio closed to students for a period of three (3) weeks from March 17, 2020 through April 3, 2020; and

WHEREAS, on March 13, 2020, Governor Mike DeWine acknowledged that the mandatory closure of school buildings to students could extend beyond the initial three (3) week period; and

WHEREAS, on March 14, 2020, the Ohio Department of Education clarified that, during this three (3) week school closure period, teaching and non-teaching staff members should continue to report to school as directed by administrators.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Southeast Local School District, County of Portage, State of Ohio, that:

SECTION 1: The Superintendent and Treasurer are hereby authorized to take any and all reasonable steps necessary to maintain the educational program, to the extent practicable, during the period of time that the Southeast Local School District's buildings are closed to students, including but not limited to, providing for the safety of all students and staff, directing staff as appropriate, implementing curriculum and other student services as

appropriate, and complying with orders and guidance issued by the local, state and federal government and other agencies in response to the COVID-19 health crisis.

March 23, 2020 (Continued)

SECTION 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in open meetings of this Board, and that all deliberations of this Board were in compliance with all legal requirements including R.C. §121.22.

Yeas: Lori Loudin-Smith, John Danes, Mary Kaley, Jeff McElfresh, John Witkosky

Nays: None

Motion Carried 5 to 0.

069-2020

Approval for Payment of Bills

John Danes moved and Jeff McElfresh seconded the motion that the Board of Education approve the payment of bills.

Yeas: John Danes, Mary Kaley, Jeff McElfresh, John Witkosky, Lori Loudin-Smith

Nays: None

Motion Carried 5 to 0.

070-2020

Accept Amounts & Rates

Lori Loudin-Smith moved and John Witkosky seconded the motion that the Board of Education accept the amounts and rates as determined by the Budget Commission and authorize the necessary tax levies and certify them to the County Auditor. (FY2020-2021)

Yeas: Mary Kaley, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, John Danes

Nays: None

Motion Carried 5 to 0.

071-2020

Hire Substitutes

Lori Loudin-Smith moved and Jeff McElfresh seconded the motion that the Board of Education hire the following people as substitutes for the remainder of the 2019-2020 school year, contingent upon full and complete compliance with all, State of Ohio and Southeast Board of Education employment criteria:

Substitute Teacher

Vincent Hensperger – Effective 03/12/2020

Substitute ESP (Transportation)

Diana Turnbull – Effective 03/03/2020

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, John Danes, Mary Kaley

Nays: None

Motion Carried 5 to 0.

072-2020

Hire Homebound Tutor

Jeff McElfresh moved and John Danes seconded the motion that the Board of Education hire the following person as a Homebound Tutor for the remainder of the 2019-2020 school year, contingent upon full and complete compliance with all State of Ohio and Southeast Board of Education employment criteria:

Lisa McCann – Effective 3/11/2020

Yeas: John Witkosky, Lori Loudin-Smith, John Danes, Mary Kaley, Jeff McElfresh
Nays: None
Motion Carried 5 to 0.

March 23, 2020 (Continued)

073-2020
Hire Athletic Department Support Personnel

Jeff McElfresh moved and Lori Loudin-Smith seconded the motion that the Board of Education hire the following person as Athletic Department Support personnel for the 2019-2020 school year:

Thomas Dailey

Yeas: Lori Loudin-Smith, John Danes, Mary Kaley, Jeff McElfresh, John Witkosky
Nays: None
Motion Carried 5 to 0.

074-2020
Non Renew Winter Supplementals

Jeff McElfresh moved and Lori Loudin-Smith seconded the motion that the Board of Education non renew the following supplemental contracts for the following individuals at the conclusion of the winter season:

Boys Basketball

Michael Matisi – Head Coach
Tyler Chaney – Assistant Coach
Douglas Craver – Assistant Coach
Thomas Dailey – Assistant Coach
Scott Garrett – Assistant Coach

Girls Basketball

Craig Nettleton - Head Coach
Dean Dunlavy – Assistant Coach
Lisa McCann – Assistant Coach
Michael Stiles – Assistant Coach

Bowling

Michael Hammond – Head Coach

Cheerleading

Mary Tarka – Head Coach
Kimberly Ross – Assistant Coach
Alexis Swartz – Middle School Coach

Wrestling

Kyle Holler – Head Coach
Kaleb Dohse – Assistant Coach
Logan Martin – Assistant Coach
Steven Sigworth – Assistant Coach
Carl Sondereker – Assistant Coach

Yeas: John Danes, Mary Kaley, Jeff McElfresh, John Witkosky, Lori Loudin-Smith
Nays: None
Motion Carried 5 to 0.

075-2020
Approve Unpaid Leave of Absence – Shannon Sampson

Lori Loudin-Smith moved and John Witkosky seconded the motion that the Board of Education approve an unpaid leave of absence upon the expiration of the FMLA leave of

absence for Shannon Sampson effective March 23, 2020 through the end of the 2019-2020 school year. (March 20, 2020 is the last day of the approved FMLA leave.)

Yeas: Mary Kaley, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, John Danes

Nays: None

Motion Carried 5 to 0.

March 23, 2020 (Continued)

076-2020

Approve Volleyball Camp

John Danes moved and Jeff McElfresh seconded the motion that the Board of Education approve the 2020 Southeast Volleyball Camp to be held at the High School and Middle School June 22, 2020 through June 25, 2020.

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, John Danes, Mary Kaley

Nays: None

Motion Carried 5 to 0.

077-2020

Approve Open Enrollment Procedures 2020-2021

Lori Loudin-Smith moved and Jeff McElfresh seconded the motion that the Board of Education approve the Open Enrollment procedures for the 2020-2021 school year.

Yeas: John Witkosky, Lori Loudin-Smith, John Danes, Mary Kaley, Jeff McElfresh

Nays: None

Motion Carried 5 to 0.

078-2020

Approve DAS Utilization – Chiller Repair Services

John Danes moved and Jeff McElfresh seconded the motion that the Board of Education utilize the districts' membership in the Department of Administrative Services (DAS) to procure chiller repair services.

Yeas: Lori Loudin-Smith, John Danes, Mary Kaley, Jeff McElfresh, John Witkosky

Nays: None

Motion Carried 5 to 0.

079-2020

Approve DAS Contract #MMA7553 – Chiller Repair - Gardiner

Jeff McElfresh moved and John Danes seconded the motion that the Board of Education approve Gardiner to repair the Elementary chiller under the Ohio Master Maintenance Agreement Scope of Work, Index Number: MMA632, Contract #MMA7553 in the amount of \$87,734.00.

Yeas: John Danes, Mary Kaley, Jeff McElfresh, John Witkosky, Lori Loudin-Smith

Nays: None

Motion Carried 5 to 0.

080-2020

Rescind Resolution 034-2020

Lori Loudin-Smith moved and Jeff McElfresh seconded the motion that the Board of Education rescind resolution 034-2020 approved January 23, 2020 to accept the proposal from GPD Group to provide engineering services for the Primary School chiller replacement

project. These services are no longer needed since we are utilizing the Department of Administrative Services Ohio Master Maintenance Agreement Scope of Work.

Yeas: Mary Kaley, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, John Danes

Nays: None

Motion Carried 5 to 0.

March 23, 2020 (Continued)

081-2020

Award High School Roof Replacement Project (Section C) – Roberts Roofing Company

Lori Loudin-Smith moved and Jeff McElfresh seconded the motion that the Board of Education award the High School Roof Replacement Project (Roof Section C) to Roberts Roofing Company for Base Bid Item 1 in the amount of \$219,600.00

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, John Danes, Mary Kaley

Nays: None

Motion Carried 5 to 0.

082-2020

Approve Web Based Conversion Services – OSBA

John Danes moved and Jeff McElfresh seconded the motion that the Board of Education approve the annual contract with OSBA for the Web Based Conversion Service for our Board Policy in the amount of \$1500.00.

Yeas: John Witkosky, Lori Loudin-Smith, John Danes, Mary Kaley, Jeff McElfresh

Nays: None

Motion Carried 5 to 0.

083-2020

Accept Donations

Jeff McElfresh moved and John Danes seconded the motion that the Southeast Board of Education accept the following donations:

\$500 from Southeast Portage County Lions to the cafeteria to be used for meals for students.

An air compressor valued at \$875 from Custom Machining Solution to the FFA to be used in the shop.

Eighteen gas well rod couplers valued at \$220 from Pettigrew Pumping to the FFA to be used to build cattle panels for the auction.

Thirteen gallons of oil based paint valued at \$390 from Pettigrew Feed and Hardware to the FFA to be used for shop projects.

\$1100 from Pettigrew Feed and Hardware to the Class of 2021 to be used towards prom.

A Gaga Pit Ball Game valued at \$2099.95 and a Triple Shoot Basketball Game valued at \$499.95 from the PTO to the Elementary School.

Yeas: Lori Loudin-Smith, John Danes, Mary Kaley, Jeff McElfresh, John Witkosky

Nays: None

Motion Carried 5 to 0.

Promoting Positive Pirates: Mr. Dunn expressed his appreciation to the entire Pirate Family for their assistance and positive attitudes during the COVID-19 crisis.

Maplewood Career Center: Mrs. Kaley reported that the Maplewood board met on March 16th and that all of their programs are on hold due to the COVID-19 crisis.

Student Liaison Report: Mr. McElfresh commented on the positive feedback being posted on social media regarding the districts' ability to continue educating and feeding students during the COVID-19 crisis.

March 23, 2020 (Continued)

Legislative Liaison Report: Mrs. Kaley reported that the Legislature approved all testing to be waived for the remainder of the 2019-2020 school year and that legislative hearings and activities have been put on hold due to the COVID-19 crisis.

Business Advisory Council: The meetings have been postponed until further notice due to the COVID-19 crisis.

Superintendent Remarks: Mr. Dunn updated the Board on items related to the COVID-19 crisis. As long as there is a good faith effort to continue educating students during this crisis, we should not have to make up any days. The school closures are not falling under calamity days. Our district is down to essential functions for at least the next two weeks. The Food Service will continue feeding students on Tuesday and Thursday of this week.

084-2020
Adjournment

John Danes moved and Lori Loudin-Smith seconded the motion to adjourn the regular meeting of the Southeast Board of Education at 7:36 p.m. All were in favor and the meeting was adjourned.

Mary Kaley, Board President

Cassie J. Bergman, Treasurer