

June 25, 2018

The Southeast Local Schools Board of Education met in regular session at 7:00 p.m. on Monday, June 25, 2018 in the high school library, 8423 Tallmadge Rd., Ravenna, Ohio. The meeting was called to order by Board President John Witkosky.

Roll Call

Present: Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith
Absent: None

138-2018 Approve Agenda

Mary Kaley moved and Jeff McElfresh seconded the motion that the Board of Education accept and approve the board meeting agenda for June 25, 2018 as presented.

Yeas: David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley
Nays: None
Motion Carried 5 to 0.

139-2018 Approval of Board Minutes

David Kemble moved and Mary Kaley seconded the motion that the Board of Education approve the May 21, 2018 board minutes from the regular board meeting. The minutes are available for inspection in the office of the Treasurer.

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble
Nays: None
Motion Carried 5 to 0.

Presentation: Senior Amber Zavara prepared a slide show of the FFA State Convention.

Board Committee Reports:

The Policy Committee met to finalize the process for distributing board agendas to the Board of Education and public. Agendas will be posted to the district website and released at 12:01 a.m. on the Saturday prior to the Board Meeting, to be effective with the first regular meeting in August.

The Records Commission met on June 25, 2018 prior to the Board Meeting to review and approve the Records Retention Schedule which will now be submitted to the State.

140-2018 Approval for Payment of Bills

Mary Kaley moved and Jeff McElfresh seconded the motion that the Board of Education approve the payment of bills as presented.

Yeas: John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh
Nays: None
Motion Carried 5 to 0.

June 25, 2018 (Continued)

141-2018
Approve Final Appropriations

David Kemble moved and Mary Kaley seconded the motion that the Board of Education approve the final permanent appropriations for FY 2017-2018 in the total amount of \$27,422,391.04.

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky
Nays: None
Motion Carried 5 to 0.

142-2018
Approve Temporary Appropriations

Mary Kaley moved and Jeff McElfresh seconded the motion that the Board of Education approve temporary appropriations for FY 2018-2019 in the amount of \$24,352,760.15.

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith
Nays: None
Motion Carried 5 to 0.

143-2018
Approve Distribution of Interest – FY2019

Jeff McElfresh moved and Mary Kaley seconded the motion that the Board of Education approve for fiscal year 2018-2019, interest to be allocated to the following funds:

Fund 001	General Fund
Fund 003	Permanent Improvement Fund
Fund 006	Food Service Fund
Fund 007	Special Revenue Fund (Eleanor McConnell Trust)
Fund 024	Self-Insurance Fund
Fund 034	Classroom Facilities Maintenance Fund

Yeas: David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley
Nays: None
Motion Carried 5 to 0.

144-2018
Accept Resignation – Middle School Teacher – Alexa Lynn

Jeff McElfresh moved and Mary Kaley seconded the motion that the Board of Education accept the resignation of Alexa Lynn, Middle School Math Teacher, effective August 24, 2018.

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble
Nays: None
Motion Carried 5 to 0.

145-2018
Hire - Primary School Teacher – Emma George

Mary Kaley moved and David Kemble seconded the motion that the Board of Education hire Emma George as a Primary School Teacher (First Grade) for the 2018-2019 school year, contingent upon full and complete compliance with all State of Ohio and Southeast Board of Education employment criteria. She will be given a one year contract and placed on the proper step of the negotiated salary schedule with one (1) year experience. Effective August 27, 2018.

Yeas: John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh
Nays: None
Motion Carried 5 to 0.

June 25, 2018 (Continued)

146-2018

Hire – Primary School Teacher – Natalie Elkins

Mary Kaley moved and David Kemble seconded the motion that the Board of Education hire Natalie Elkins as a Primary School Teacher (First Grade) for the 2018-2019 school year, contingent upon full and complete compliance with all state of Ohio and Southeast Board of Education employment criteria. She will be given a one year contract and placed on the proper step of the negotiated salary schedule with five (5) years experience. Effective August 27, 2018.

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky

Nays: None

Motion Carried 5 to 0.

147-2018

Hire Substitutes

David Kemble moved and Mary Kaley seconded the motion that the Board of Education hire the following people for the 2017-2018 school year, contingent upon full and complete compliance with all State of Ohio, and Southeast Board of Education employment criteria:

Misti Goldsboro – Substitute ESP (effective 6/18/18)

Lorena Meadows – Substitute ESP (effective 6/18/18)

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith

Nays: None

Motion Carried 5 to 0.

148-2018

Hire – Supplemental Contracts – Certified

Jeff McElfresh moved and Mary Kaley seconded the motion that the Board of Education hire the following individuals for the 2018-2019 season, contingent upon full and complete compliance with all State of Ohio, OHSAA and Southeast Board of Education employment criteria:

Boys Basketball

Michael Matisi – Head Coach

Football

Adam Jenkins – Assistant Coach

Blake Collins – Assistant Coach

Richard Reynolds – Assistant Coach

Michael Stiles – Assistant Coach

Volleyball

Lisa McCann – Assistant Coach

Meredith Wooley – Assistant Coach

Girls Soccer

Jenny Gamertsfelder – Assistant Coach

Yeas: David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley

Nays: None

Motion Carried 5 to 0.

June 25, 2018 (Continued)

149-2018

Hire - Supplemental Contracts – Non Certified

David Kemble moved and Jeff McElfresh seconded the motion that the Board of Education hire the following non employees or non licensed individuals for the 2018-2019 season, contingent upon full and complete compliance with all State of Ohio, OHSAA and Southeast Board of Education employment criteria:

Football

Robert Altenhof – Assistant Coach

Wade Warner – Assistant Coach

Boys Soccer

Jacob Staudacher – Assistant Coach

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble

Nays: None

Motion Carried 5 to 0.

150-2018

Approve Volunteers

David Kemble moved and Mary Kaley seconded the motion that the Board of Education approve the following volunteers for the 2018-2019 season, contingent upon full and complete compliance with all legal, State of Ohio, OHSAA and Southeast Board of Education employment criteria:

Boys Soccer

Tyler Chaney – Assistant Coach

Adam McElfresh – Assistant Coach

Yeas: John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble

Nays: None

Abstain: Jeff McElfresh

Motion Carried 4 to 0 with one abstention.

151-2018

Hire Supplemental Contracts

Mary Kaley moved and Jeff McElfresh seconded the motion that the Board of Education hire the following people for the 2018-2019 supplemental contracts, contingent upon full and complete compliance with State of Ohio and Southeast Board of Education employment criteria:

Band Director – Joni Stoll

Choral Director – Holly Wickersham

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky

Nays: None

Motion Carried 5 to 0.

152-2018

Approve Return to Work – Transportation ESP – Kelly Doty

David Kemble moved and Mary Kaley seconded the motion to approve the request of Kelly Doty, Transportation ESP, to return to work (ending her parental leave of absence), effective June 10, 2018.

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith

Nays: None

Motion Carried 5 to 0.

June 25, 2018 (Continued)

153-2018
Hire Summer School Staff

David Kemble moved and Jeff McElfresh seconded the motion that the Board of Education hire the following people to teach summer school (as needed pending enrollment numbers). They will work August 13, 2018 through August 17, 2018 and be paid \$18/hour:

Natalie Elkins	Emma George
Valery Miller	Jane Wass-Adair

Yeas: David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley
Nays: None
Motion Carried 5 to 0.

154-2018
Hire Athletic Department Personnel

David Kemble moved and Mary Kaley seconded the motion that the Board of Education hire the following people as Athletic Department Support Personnel for the 2018-2019 school year:

Pamela Cottrell	Christian Kainrad	Michael Stiles
Sandra Craft	Benjamin Kobus	Joseph Sutton
Douglas Craver	Jenny Gamertsfelder	Mary Tarka
Renee Croft	Scott Garrett	Teresa Tiernan
Bethany Cutright	Devonne Muldowney	Melissa Witkosky
Dean Dunlavy	Angela Osborne	Jeff Grossenbacher
Mason Harsh	Diane Sigworth	Lisa McCann
Deborah Hutton	Carl Sondereker	Kimberly Kelchner

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble
Nays: None
Motion Carried 5 to 0.

155-2018
Approve Professional Development Stipend – Math Training

David Kemble moved and Mary Kaley seconded the motion that the Board of Education approve a \$125 stipend per day for up to four (4) days to be paid to Alexis Swartz to attend CPM training June 26, 2018 through June 29, 2018 in Solon. Transportation is being provided by school van.

Yeas: John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh
Nays: None
Motion Carried 5 to 0.

156-2018
Accept Bullying Report

David Kemble moved and Mary Kaley seconded the motion that the Board of Education accept the Bullying report for January through June 2018 as required by O.R.C. 3313.666(B) (10):

High School – 0
Middle School – 1
Intermediate School – 0
Primary – 0

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky
Nays: None
Motion Carried 5 to 0.

June 25, 2018 (Continued)

157-2018

Adopt Career and Technical Education Resolution – Middle School

David Kemble moved and Jeff McElfresh seconded the motion that the Board of Education approve the following Resolution concerning Career and Technical Education in grades 7 and 8 during the 2018-2019 school year:

The Southeast Local School District, Portage County, following consultation with Career-Technical Planning District, resolves to opt-out of Career-Technical course offerings for students in grades 7 and 8 during the 2018-2019 school year.

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith

Nays: None

Motion Carried 5 to 0.

158-2018

Approve Food Service Prices

David Kemble moved and Jeff McElfresh seconded the motion that the Board of Education approve the Food Service Prices for the 2018-2019 school year as follows:

Grades PS-5	\$2.70 (increased .05)	Adult	\$3.50 (no change)
Grades 6-8	\$2.70 (increased .05)	Breakfast	\$1.50 (no change)
Grades 9-12	\$3.00 (increased .05)	Milk	\$.50 (no change)

Yeas: David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley

Nays: None

Motion Carried 5 to 0.

159-2018

Approve Student Fees

Jeff McElfresh moved and Mary Kaley seconded the motion that the Board of Education approve the K-12 student fees for the 2018-2019 school year as presented.

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble

Nays: None

Motion Carried 5 to 0.

160-2018

Approve Primary/Intermediate/Middle/High School Handbooks

David Kemble moved and Mary Kaley seconded the motion that the Board of Education approve the student handbooks for the Primary/Intermediate, Middle, and High School for the 2018-2019 school year as presented.

Yeas: John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh

Nays: None

Motion Carried 5 to 0.

161-2018

Approve Music Handbooks

David Kemble moved and Mary Kaley seconded the motion that the Board of education approve the handbooks for the High School Band, High School Choir and Middle School Choir for the 2018-2019 school year as presented.

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky

Nays: None

Motion Carried 5 to 0.

June 25, 2018 (Continued)

162-2018
Authorize Disposal of Surplus Items

David Kemble moved and Mary Kaley seconded the motion that the Board of Education authorize the District to dispose of the following surplus items that are no longer needed for school purposes. These items are broken, cannot be repaired, exceed the useful life of the item or the cost to repair exceeds the value. (Detailed lists on file in the Superintendents' Office)

384 books from the High School Library
80 VHS tapes from the History Department
Assorted electronics from the Elementary School

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith
Nays: None
Motion Carried 5 to 0.

163-2018
Approve Student Accident Insurance – Guarantee Trust Life Insurance Company

Jeff McElfresh moved and Mary Kaley seconded the motion that the Board of education approve the Student Accident Insurance for the 2018-2019 school year with Guarantee Trust Life Insurance Company.

Yeas: David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley
Nays: None
Motion Carried 5 to 0.

164-2018
Approve IT Support Agreement – Epiphany Management Group

Jeff McElfresh moved and Mary Kaley seconded the motion that the Board of Education approve a one year IT Support Services Agreement with Epiphany Management Group. Effective July 1, 2018 through June 30, 2019.

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble
Nays: None
Motion Carried 5 to 0.

165-2018
Approve Overnight Field Trip – Washington D.C.

David Kemble moved and Mary Kaley seconded the motion that the Board of Education approve the overnight field trip to Washington, D.C. for the 2018-2019 8th grade class. The proper procedures have been followed as per Board policy IICA-R.

Yeas: John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh
Nays: None
Motion Carried 5 to 0.

166-2018
Approve 2018 Boys Soccer Camp

Jeff McElfresh moved and Mary Kaley seconded the motion that the Board of Education approve the 2018 boys' soccer camp to be held at Edinburg Park July 25, 2018 through July 27, 2018.

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky
Nays: None
Motion Carried 5 to 0.

June 25, 2018 (Continued)

167-2018
Accept Donations

Mary Kaley moved and Jeff McElfresh seconded the motion that the Board of Education accept the following donations:

\$330 from Denise and Johnny Torres to the Cafeteria to be used for students in need.

\$45 from Keystone Consolidated to the FFA to be used for chapter operations.

\$6,000 from the SE Athletic Boosters to the Athletic Department to help defray the cost of weight room equipment.

\$1,500 from Southeast PTO to the Elementary School to help defray the cost of repairing the pavilion.

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith
Nays: None
Motion Carried 5 to 0.

The Board of Education gave the First Reading on the Proposed Board Policies:

AFC-1	Evaluation of Professional Staff (OTES)
AFC-2	Evaluation of Professional Staff (Administrators)
BCFA	Business Advisory Council to the Board
EBC	Emergency Management and Safety Plans
EEACD-R	Drug Testing for District Personnel (CDL Holders)
GBQ	Criminal Records Check
GCN-1	Evaluation of Professional Staff (OTES)
GCN-2	Evaluation of Professional Staff (Administrators)
GCPD	Suspension and Termination of Professional Staff Members
GDKA	Support Staff Extra Duty
GDKA-R	Support Staff Extra Duty
IGCH	College Credit Plus
IGCH-R	College Credit Plus
JECCA	Admission of Homeless Students
JED	Student Absences and Excuses
KKA	Recruiters in the School
LEC	College Credit Plus

Promoting Positive Pirates: The Southeast Primary School is featured again on the National Literacy Collaborative website. The Edinburg United Church is sponsoring a summer reading program again this year with a second location at the Charlestown Town Hall. The High School Music Department participated in the Music in the Parks Festival/Competition in Sandusky receiving several excellent and superior ratings. Nine Southeast High School band members were selected to be part of the 2018 All Ohio State Fair Band this summer.

New Business: The Board safety committee will need to schedule another meeting.

Maplewood Career Center: Mary Kaley reported that Maplewood is revitalizing the Early Childhood playground and replacing carpet in the cafeteria and conference rooms.

Student Achievement Liaison: Jeff McElfresh attended the K-5 STEM assembly hosted by teacher Tina Morgan which highlighted the Mahoning County ESC Mobile STEM lab.

June 25, 2018 (Continued)

Legislative Liaison Report: Mary Kaley updated the Board on the most current legislation. The House passed HB342 which requires the ballot wording on property tax proposals to be in terms of tax per \$100,000 of fair market value rather than per \$100 of tax valuation; HB58 which requires the State Board of Education to adopt a model curriculum for cursive handwriting instruction for students in grades kindergarten through five; HB477 which eliminates nonoperational and outdated provisions related to the Ohio Department of Education and school operations. The House Education and Career Readiness Committee heard testimony on HB707 which deals with the regulation of e-schools and requires a legislative review of the student enrollment reporting manual for public schools; SB246 which deals with positive behavioral intervention supports and suspension and expulsion policies for students in grades pre-k through three; HB680 which requires school buses to be equipped with occupant restraining devices and designates the third week in October as Safe School Week; HB487 which would eliminate the right of first refusal for charter schools, STEM schools and college-preparatory boarding schools when acquiring school property; SB216 which would enact the Ohio Public School Deregulation Act dealing with the administration of primary and secondary education programs; HB628 which creates an alternative pathway for qualifying for a resident educator license; and HB544 which prescribes safety enhancement standards for new school facilities.

Business Advisory Council: Mahoning County ESC is working on their policies. Job & Family Services may be willing to sponsor our Business Advisory Council.

Safety Update: Mr. Dunn reported that he, Mary Kaley, Lori Loudin-Smith, Henry Michael, Chief Garvin, Craig Nettleton and Heather Mix visited LaBrae and Howland schools to see the installation of their Bolo Sticks.

168-2018
Executive Session

David Kemble moved and Mary Kaley seconded the motion that the Board of Education enter into Executive Session to consider the employment and/or compensation of a public employee or official as per O.R.C. 121.22. No action will be taken after the conclusion of the Executive Session

Yeas: David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley
Nays: None
Motion Carried 5 to 0.

The Board entered into Executive Session at 8:44 p.m.

The Board returned to Public Session at 8:50 p.m.

169-2018
Adjournment

Jeff McElfresh moved and Mary Kaley seconded the motion to adjourn the regular meeting of the Southeast Board of Education at 8:50 p.m. All were in favor and the meeting was adjourned.

John Witkosky, Board President

Cassie J. Bergman, Treasurer