

June 22, 2020

The Southeast Local Schools Board of Education met in regular session at 6:30 p.m. on Monday, June 22, 2020 in the middle school cafeteria, 8540 Tallmadge Road, Portage County, Diamond, Ohio. The meeting was called to order by Board President Mary Kaley.

Roll Call

Present: Mary Kaley, John Witkosky, Lori Loudin-Smith, John Danes, Nicholas DeJacimo
Absent: None

139-2020 Approve Agenda

John Danes moved and Nicholas DeJacimo seconded the motion that the Board of Education accept and approve the board meeting agenda for June 22, 2020 as corrected and with an addendum.

Yeas: John Witkosky, Lori Loudin-Smith, John Danes, Nicholas DeJacimo, Mary Kaley
Nays: None
Motion Carried 5 to 0.

140-2020 Approval of Board Minutes

Lori Loudin-Smith moved and John Danes seconded the motion that the Board of Education approve the May 18, 2020 board minutes from the regular board meeting. The minutes are available for inspection in the office of the Treasurer.

Yeas: Lori Loudin-Smith, John Danes, Nicholas DeJacimo, Mary Kaley, John Witkosky
Nays: None
Motion Carried 5 to 0.

Open Communication: The Board of Education paused for five minutes to allow remote audience attendees to email any questions regarding agenda items only. There were no emails received.

141-2020 Approve Extended Time – Guidance Counselor – Rebecca Dunn

Lori Loudin-Smith moved and John Danes seconded the motion that the Board of Education call a vote to approve 10 days extended time for High School Counselor Rebecca Dunn for the 2020-2021 school year.

Yeas: John Danes, Nicholas DeJacimo, Mary Kaley, John Witkosky, Lori Loudin-Smith
Nays: None
Motion Carried 5 to 0.

June 22, 2020 (Continued)

142-2020
Approval for Payment of Bills

Lori Loudin-Smith moved and John Witkosky seconded the motion that the Board of Education approve the payment of bills as presented.

Yeas: Nicholas DeJacimo, Mary Kaley, John Witkosky, Lori Loudin-Smith, John Danes
Nays: None
Motion Carried 5 to 0.

143-2020
Approve Final Permanent Appropriations

John Danes moved and Nicholas DeJacimo seconded the motion that the Board of Education approve the final permanent appropriations for FY 2019-2020 in the total amount of \$28,671,663.27.

Yeas: Mary Kaley, John Witkosky, Lori Loudin-Smith, John Danes, Nicholas DeJacimo
Nays: None
Motion Carried 5 to 0.

144-2020
Approve Temporary Appropriations

Lori Loudin-Smith moved and John Danes seconded the motion that the Board of Education approve temporary appropriations for FY 2020-2021 in the total amount of \$24,778,528.25.

Yeas: John Witkosky, Lori Loudin-Smith, John Danes, Nicholas DeJacimo, Mary Kaley
Nays: None
Motion Carried 5 to 0.

145-2020
Approve Allocation of Interest – FY2021

Lori Loudin-Smith moved and John Witkosky seconded the motion that the Board of Education approve for fiscal year 2020-2021, interest to be allocated to the following funds:

Fund 001	General Fund
Fund 003	Permanent Improvement Fund
Fund 006	Food Service Fund
Fund 007	Special Revenue Fund (Eleanor McConnell Fund)
Fund 024	Self-Insurance Fund
Fund 034	Classroom Facilities Maintenance Fund

Yeas: Lori Loudin-Smith, John Danes, Nicholas DeJacimo, Mary Kaley, John Witkosky
Nays: None
Motion Carried 5 to 0.

146-2020
Appoint 403(b) Plan Administrator

Lori Loudin-Smith moved and Nicholas DeJacimo seconded the motion that the Board of Education approve a resolution to appoint TSA Consulting Group, Inc. (TSACG) as 403(b) plan administrator effective July 1, 2020.

Yeas: John Danes, Nicholas DeJacimo, Mary Kaley, John Witkosky, Lori Loudin-Smith
Nays: None
Motion Carried 5 to 0.

June 22, 2020 (Continued)

147-2020

Accept Retirement Resignation – Middle School Custodian – Diane Gray

John Danes moved and Lori Loudin-Smith seconded the motion that the Board of Education accept the retirement resignation of Diane Gray, Middle School custodian, effective August 1, 2020. Her last day of work will be July 31, 2020. Mrs. Gray retires with twenty (20) years of services with the District.

Yeas: Nicholas DeJacimo, Mary Kaley, John Witkosky, Lori Loudin-Smith, John Danes

Nays: None

Motion Carried 5 to 0.

148-2020

Accept Resignation – High School Assistant Principal – Patrick Youel

Lori Loudin-Smith moved and Nicholas DeJacimo seconded the motion that the Board of Education accept the resignation of Patrick Youel, High School Assistant Principal, contingent upon being hired as Athletic Director/Assistant Middle School Principal. Effective July 31, 2020.

Yeas: Mary Kaley, John Witkosky, Lori Loudin-Smith, John Danes, Nicholas DeJacimo

Nays: None

Motion Carried 5 to 0.

149-2020

Hire – Athletic Director/Assistant Middle School Principal – Patrick Youel

Lori Loudin-Smith moved and John Danes seconded the motion that the Board of Education hire Patrick Youel as the Athletic Director/Assistant Middle School Principal for the 2020-2021 school year, contingent upon full and complete compliance with all State of Ohio and Southeast Board of Education employment criteria. He will be given a Three Year contract and placed on the proper step of the negotiated salary schedule. Effective August 1, 2020.

Yeas: John Witkosky, Lori Loudin-Smith, John Danes, Nicholas DeJacimo, Mary Kaley

Nays: None

Motion Carried 5 to 0.

150-2020

Hire – High School Assistant Principal – Steven Sigworth

John Danes moved and Nicholas DeJacimo seconded the motion that the Board of Education hire Steven Sigworth as the High School Assistant Principal for the 2020-2021 school year, contingent upon full and complete compliance with all State of Ohio and Southeast Board of Education employment criteria. He will be given a Three Year contract and placed on the proper step of the negotiated salary schedule. Effective August 1, 2020.

Yeas: Lori Loudin-Smith, John Danes, Nicholas DeJacimo, Mary Kaley, John Witkosky

Nays: None

Motion Carried 5 to 0.

June 22, 2020 (Continued)

151-2020

Hire – High School Principal – Joshua Herndon

Lori Loudin-Smith moved and John Witkosky seconded the motion that the Board of Education hire Joshua Herndon as the High School Principal effective the 2020-2021 school year, contingent upon full and complete compliance with all State of Ohio and Southeast Board of Education employment criteria. He will be given a Two Year contract and placed on the proper step of the negotiated salary schedule effective August 1, 2020.

Yeas: John Danes, Nicholas DeJacimo, Mary Kaley, John Witkosky, Lori Loudin-Smith

Nays: None

Motion Carried 5 to 0.

152-2020

Hire – 5/8 Math Teacher – William Sigworth

Nicholas DeJacimo moved and John Witkosky seconded the motion that the Board of Education hire William Sigworth as a 5/8 day Math Teacher for the 2020-2021 school year, contingent upon full and complete compliance with all State of Ohio and Southeast Board of Education employment criteria. He will be given a One Year contract and placed on the proper step of the negotiated salary schedule.

Yeas: Nicholas DeJacimo, Mary Kaley, John Witkosky, Lori Loudin-Smith, John Danes

Nays: None

Motion Carried 5 to 0.

153-2020

Extend Contract – Interim Director of Business – Gregg Isler

Lori Loudin-Smith moved and John Witkosky seconded the motion that the Board of Education extend the contract for Gregg Isler, Interim Director of Business, from June 30, 2020 to July 31, 2020.

Yeas: Mary Kaley, John Witkosky, Lori Loudin-Smith, John Danes, Nicholas DeJacimo

Nays: None

Motion Carried 5 to 0.

154-2020

Approve Maternity Leave of Absence (FMLA) – Teacher – Jenny Noall

Lori Loudin-Smith moved and John Danes seconded the motion that the Board of Education approve a Maternity Leave of Absence (FMLA) for Jenny Noall, effective May 19, 2020.

Yeas: John Witkosky, Lori Loudin-Smith, John Danes, Nicholas DeJacimo, Mary Kaley

Nays: None

Motion Carried 5 to 0.

June 22, 2020 (Continued)

155-2020
Approve Extended Time

Lori Loudin-Smith moved and Nicholas DeJacimo seconded the motion that the Board of Education approve the extended time for the following positions for the 2020-2021 school year:

High School Counselor (Heather Lindsay) 10 days
Middle School Counselor (Amy Dotson) 10 days
Primary/Intermediate Counselor (Cathy Buck) 10 days
FFA Teacher (Benjamin Campbell) 40 days
Librarian (Jacqueline Dunn) 5 days

Yeas: Lori Loudin-Smith, John Danes, Nicholas DeJacimo, Mary Kaley, John Witkosky

Nays: None

Motion Carried 5 to 0.

156-2020
Hire Part-time Staff

Lori Loudin-Smith moved and John Danes seconded the motion that the Board of Education hire the following part-time staff contingent upon full and complete compliance with all State of Ohio and Southeast Board of Education employment criteria:

Debra Diehl – On Board Instructor (regular rate of pay)
Teresa Tiernan – On Board Instructor (regular rate of pay)
Deborah Hutton – Teacher Attendance/Substitute Calling

Yeas: John Danes, Nicholas DeJacimo, Mary Kaley, John Witkosky, Lori Loudin-Smith

Nays: None

Motion Carried 5 to 0.

157-2020
Accept Bullying Report

Lori Loudin-Smith moved and Nicholas DeJacimo seconded the motion that the Board of Education accept the bullying report for January 2020 through June 2020 as required by O.R.C. 3313.666(B) (11):

High School – 0
Middle School – 1
Intermediate School – 0
Primary – 0

Yeas: Nicholas DeJacimo, Mary Kaley, John Witkosky, Lori Loudin-Smith, John Danes

Nays: None

Motion Carried 5 to 0.

158-2020
Adopt Career and Technical Education Resolution – Middle School

Lori Loudin-Smith moved and John Danes seconded the motion that the Board of Education approve the following resolution concerning Career and Technical Education in grades 7 and 8 during the 2020-2021 school year:

The Southeast Local School District, Portage County, following consultation with Career-Technical Planning District, resolves to opt-out of Career-Technical course offerings for students in grades 7 and 8 during the 2020-2021 school year.

Yeas: Mary Kaley, John Witkosky, Lori Loudin-Smith, John Danes, Nicholas DeJacimo

Nays: None

Motion Carried 5 to 0.

June 22, 2020 (Continued)

159-2020

Approve Medicaid Services Agreement – Ohio Alliance Billing, LLC

Nicholas DeJacimo moved and Lori Loudin-Smith seconded the motion that the Board of Education enter into an agreement with Ohio Alliance Billing, LLC to perform Medicaid consultation and billing services. Effective July 1, 2020 through June 30, 2023.

Yeas: John Witkosky, Lori Loudin-Smith, John Danes, Nicholas DeJacimo, Mary Kaley

Nays: None

Motion Carried 5 to 0.

160-2020

Approve IT Support Services Agreement – Vinson Group, LLC

Lori Loudin-Smith moved and John Danes seconded the motion that the Board of Education approve a one year IT Support Services Agreement with Vinson Group, LLC. Effective July 1, 2020 through June 30, 2021.

Yeas: Lori Loudin-Smith, John Danes, Nicholas DeJacimo, Mary Kaley, John Witkosky

Nays: None

Motion Carried 5 to 0.

161-2020

Approve Food Service Prices

Lori Loudin-Smith moved and John Witkosky seconded the motion that the Board of Education approve the Food Service prices for the 2020-2021 school year as follows:

Grades PS-5	\$2.75 (no change)	Adult	\$3.80 (increase .30)
Grades 6-8	\$2.75 (no change)	Breakfast	\$1.50 (no change)
Grades 9-12	\$3.00 (no change)	Milk	\$.50 (no change)

Yeas: John Danes, Nicholas DeJacimo, Mary Kaley, John Witkosky, Lori Loudin-Smith

Nays: None

Motion Carried 5 to 0.

162-2020

Approve Handbooks

Lori Loudin-Smith moved and Nicholas DeJacimo seconded the motion that the Board of Education approve the following handbooks for the 2020-2021 school year as presented:

Primary/Intermediate School Student Handbook
Middle School Student Handbook
High School Band Handbook
High School Choir Handbook
Middle School Band Handbook
Middle School Choir Handbook
Athletic/Extra Curricular Activities Handbook
Transportation Department Handbook

Yeas: Nicholas DeJacimo, Mary Kaley, John Witkosky, Lori Loudin-Smith, John Danes

Nays: None

Motion Carried 5 to 0.

June 22, 2020 (Continued)

163-2020

Approve Student Accident Insurance – Guarantee Trust Life Insurance Company

Lori Loudin-Smith moved and Nicholas DeJacimo seconded the motion that the Board of education approve the Student Accident Insurance for the 2020-2021 school year with Guarantee Trust Life Insurance Company.

Yeas: Mary Kaley, John Witkosky, Lori Loudin-Smith, John Danes, Nicholas DeJacimo

Nays: None

Motion Carried 5 to 0.

164-2020

Accept Donations

Nicholas DeJacimo moved and Lori Loudin-Smith seconded the motion that the Board of Education accept the following donations:

Cookies, crackers, and juice valued at approximately \$150 from Mahoning County Preschool to the cafeteria to be used in packed lunches.

Plastic bags valued at \$75 from Family Dollar in Lake Milton to the cafeteria to be used to pack lunches.

Plastic bags valued at \$35 from Dollar General in Lake Milton to the cafeteria to be used to pack lunches.

\$6500 from Southeast PTO to the Elementary school to purchase Fountis & Pinnell Guided Reading Set for first grade.

Yeas: John Witkosky, Lori Loudin-Smith, John Danes, Nicholas DeJacimo, Mary Kaley

Nays: None

Motion Carried 5 to 0.

The Board of Education gave the First Reading on the Proposed Board Policies:

AFC-1	Evaluation of professional Staff
BDC	Executive Sessions
BDDG	Minutes
GBCB	Staff Conduct
GBH	Staff-Student Relations
GBRA	Family and Medical Leave Act Expansion
GBRA-R	Family and Medical Leave Act Expansion
GBRAA	Emergency Paid Sick Leave
GBRAA-R	Emergency Paid Sick Leave
GCN-1	Evaluation of Professional Staff
IJA	Career Advising
IKFC	Graduation Plans and Students at Risk of Not Qualifying for a High School Diploma
JED	Student Absences and Excuses
JEE	Student Attendance Accounting
JM	Staff-Student Relations

June 22, 2020 (Continued)

165-2020
Hire Bus Garage Summer Maintenance Workers

Lori Loudin-Smith moved and John Danes seconded the motion that the Board of Education hire the following people as Bus Garage Summer Maintenance workers effective June 22, 2020. They will be paid \$9.50 up to 200 hours.

Tina Jones
Glenna Pruitt

Yeas: Mary Kaley, John Witkosky, Lori Loudin-Smith, John Danes, Nicholas DeJacimo
Nays: None
Motion Carried 5 to 0.

Promoting Positive Pirates: Mr. Dunn thanked everyone involved in making the Senior Graduation a memorable experience.

New Business: The Board of Education will hold a work session at 5:30 p.m. on Tuesday, July 7, 2020 in the middle school cafeteria.

Maplewood Career Center: Mary Kaley reported that they held their Student Recognition Ceremony at Maplewood.

Legislative Liaison Report: Mary Kaley updated the Board on the most current legislation including HB164 which provides flexibility to districts for the 2020-21 school year; SB313 which requires an additional state payment in FY2020 or FY2021 to certain school districts; SB319 which makes changes to the law for school district operations for the 2020-21 school year; and SB320 which requires school districts to determine whether to open for instruction for the 2020-21 school year. Transportation is the biggest concern for reopening.

166-2020
Executive Session

John Danes moved and Nicholas DeJacimo seconded the motion that the Board of Education enter into Executive Session to consider the employment and/or compensation of a public employee or official as per O.R.C. 121.22. No action will be taken after the conclusion of the Executive Session.

Yeas: Lori Loudin-Smith, John Danes, Mary Kaley, John Witkosky, John Danes
Nays: None
Motion Carried 5 to 0.

The Board entered into Executive Session at 8:02 p.m.

The Board returned to Public Session at 8:33 p.m.

167-2020
Adjournment

Lori Loudin-Smith moved and John Witkosky seconded the motion to adjourn the regular meeting of the Southeast Board of Education at 8:34 p.m. All were in favor and the meeting was adjourned.

Mary Kaley, Board President

Cassie J. Bergman, Treasurer