

July 27, 2015

The Southeast Local Schools Board of Education met in regular session at 7:00 p.m. on Monday, July 27, 2015 in the high school library, 8245 Tallmadge Rd., Portage County, Ohio. The meeting was called to order by Board President Mary Kaley.

Roll Call

Present: Mary Kaley, David Kemble, Jeff McElfresh, Lori Loudin-Smith  
Absent: John Witkosky

Mary Kaley thanked Mr. Inchak for his years of service to the Southeast Local School District.

196-2015  
Approve Agenda

David Kemble moved and Jeff McElfresh seconded the motion that the Board of Education accept and approve the board meeting agenda for July 27, 2015 as revised.

Yeas: David Kemble, Jeff McElfresh, Lori Loudin-Smith, Mary Kaley  
Nays: None  
Motion Carried 4 to 0.

197-2015  
Approval of Board Minutes

Jeff McElfresh moved and David Kemble seconded the motion to approve the June 2, 2015 special board meeting minutes, and the June 22, 2015 board minutes from the regular board meeting. The minutes are available for inspection in the office of the Treasurer.

Yeas: Jeff McElfresh, Lori Loudin-Smith, Mary Kaley, David Kemble  
Nays: None  
Motion Carried 4 to 0.

198-2015  
Approval for Payment of Bills

David Kemble moved and Lori Loudin-Smith seconded the motion that the Board of Education approve the payment of bills.

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh  
Nays: None  
Motion Carried 4 to 0.

199-2015  
Approve SPARCC Service Agreement

David Kemble moved and Jeff McElfresh seconded the motion that the Board of Education approve the SPARCC Service Agreements for the 2015-2016 school year with the following schedules:

Schedule A – Basic Services  
Schedule C – INFOhio Services  
Schedule O – Web Hosting Services  
Schedule T – ProgressBook Services  
Schedule W – Learn 360 Services

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, Lori Loudin-Smith  
Nays: None  
Motion Carried 4 to 0.

July 27, 2015 (Continued)

200-2015

Accept Resignation – High School Art Teacher – Dana Castrigano

Jeff McElfresh moved and David Kemble seconded the motion that the Board of Education accept the resignation of Dana Castrigano, High School Art Teacher, effective August 27, 2015

Yeas: David Kemble, Jeff McElfresh, Lori Loudin-Smith, Mary Kaley

Nays: None

Motion Carried 4 to 0.

201-2015

Accept Resignation – Primary School Intervention Specialist – Kallie Brown

David Kemble moved and Jeff McElfresh seconded the motion that the Board of Education accept the resignation of Kallie Brown, Primary School Intervention Specialist, effective August 27, 2015.

Yeas: Jeff McElfresh, Lori Loudin-Smith, Mary Kaley, David Kemble

Nays: None

Motion Carried 4 to 0.

202-2015

Accept Resignation – Intermediate School Teacher – Samantha Chizmar

Jeff McElfresh moved and David Kemble seconded the motion that the Board of Education accept the resignation of Samantha Chizmar, Intermediate School Teacher, effective August 27, 2015.

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh

Nays: None

Motion Carried 4 to 0.

203-2015

Hire High School Art Teacher – Amber Grieneisen

David Kemble moved and Jeff McElfresh seconded the motion that the Board of Education hire Amber Grieneisen, as a High School Art Teacher, contingent upon full and complete compliance with all State of Ohio and Southeast Board of Education employment requirements. She will be given a one year limited contract and placed on the proper step of the negotiated salary schedule. Effective the 2015-2016 school year.

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh

Nays: None

Motion Carried 4 to 0.

204-2015

Hire High School Intervention Specialist – Jessica Horning

David Kemble moved and Lori Loudin-Smith seconded the motion that the Board of Education hire Jessica Horning, as a High School Intervention Specialist, contingent upon full and complete compliance with all State of Ohio and Southeast Board of Education employment requirements. She will be given a one year limited contract and placed on the proper step of the negotiated salary schedule. Effective the 2015-2016 school year.

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, Lori Loudin-Smith

Nays: None

Motion Carried 4 to 0.

July 27, 2015 (Continued)

205-2015

Hire High School Guidance Counselor – Heather Lindsay

David Kemble moved and Lori Loudin-Smith seconded the motion that the Board of Education hire Heather Lindsay, as a High School Guidance Counselor, contingent upon full and complete compliance with all state of Ohio and Southeast Board of Education employment requirements. She will be given a one year limited contract with ten (10) extended days and placed on the proper step of the negotiated salary schedule. Effective the 2015-2016 school year.

Yeas: David Kemble, Jeff McElfresh, Lori Loudin-Smith, Mary Kaley

Nays: None

Motion Carried 4 to 0.

206-2015

Hire High School Media Specialist – Tina Morgan

David Kemble moved and Mary Kaley seconded the motion that the Board of Education hire Tina Morgan, as a High School Media Specialist, contingent upon full and complete compliance with all State of Ohio and Southeast Board of Education employment requirements. She will be given a one year limited contract with five (5) extended days and placed on the proper step of the negotiated salary schedule. Effective the 2015-2016 school year.

Yeas: Jeff McElfresh, Lori Loudin-Smith, Mary Kaley, David Kemble

Nays: None

Motion Carried 4 to 0.

207-2015

Hire Summer School Staff Members

David Kemble moved and Jeff McElfresh seconded the motion that the Board of Education hire the following people to teacher Summer School (as needed pending enrollment numbers). They will work August 10, 2015 through August 14, 2015 and be paid \$18/hr:

Maureen Halpin

Marianne McCuen

Heather Mix

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh

Nays: None

Motion Carried 4 to 0.

208-2015

Approve Athletic Department Support Personnel 2015-2016

Jeff McElfresh moved and David Kemble seconded the motion that the Board of Education approve the following people as Athletic Department Support Personnel for the 2015-2016 school year:

Pamela Cottrell

Christian Kainrad

Joseph Sutton

Sandra Craft

Benjamin Kobus

Mary Tarka

Doug Craver

Erica Mumaw

Teresa Tiernan

Renee Croft

Glenna Pruitt

Melissa Witkosky

Jenny Gamertsfelder

Jenna Rutz

Tracy Young

Mason Harsh

Jessica Shaheen

Deborah Hutton

Diane Sigworth

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh

Nays: None

Motion Carried 4 to 0.

July 27, 2015 (Continued)

209-2015  
Hire Supplemental Contracts

David Kemble moved and Jeff McElfresh seconded the motion that the Southeast Board of Education hire the following people for the 2015-2016 supplemental contracts, pending completion of all legal, State of Ohio, Southeast Board of Education and OHSAA employment requirements:

Volleyball

Michael Hammond – Assistant Coach – 8<sup>th</sup> Grade

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, Lori Loudin-Smith

Nays: None

Motion Carried 4 to 0.

210-2015  
Hire Non-Staff Supplemental Contracts

David Kemble moved and Jeff McElfresh seconded the motion that the Board of Education hire the following non-employees, or non-licensed individuals, pending completion of all legal, State of Ohio, Southeast Board of Education and OHSAA employment requirements:

Football

Cory Sullivan – Assistant Coach – 9<sup>th</sup> Grade

Boys Soccer

Kyle White – Assistant Coach – Volunteer

Girls Basketball

Rebecca Muldowney – Assistant Coach – Volunteer

Yeas: David Kemble, Jeff McElfresh, Lori Loudin-Smith, Mary Kaley

Nays: None

Motion Carried 4 to 0.

211-2015  
Hire Substitutes 2015-2016

Jeff McElfresh moved and David Kemble seconded the motion that the Board of Education hire the following people as substitutes for the 2015-2016 school year, contingent upon full and complete compliance with all State of Ohio and Southeast Board of Education employment criteria:

Teachers

Robert Altenhof Jr.  
Kelly Benson  
Tricia Brewer  
Melanie Call  
Greg Chapin  
Sherry Cicora  
Jessica Craver  
Andre Dennison  
John Gordon  
Judy Jones  
Kaitlyn King  
Jennifer Hovis  
William Foster

Cynthia Jarrett  
Jennifer Kuberry  
Elaine Leach  
Barbara Lundin  
Victor Marozzi  
Kirk Marsh  
Nancy Marsh-McGarry  
Lisa McCann  
Marianne McCuen  
Brenda Mucha  
Glynis Palmisano  
David Dubinsky

Jessica Robertson  
Tim Ross  
Steve Sepesy  
Jennifer Smallfield  
Jessie Smith  
Carrie Sondereker  
Sherry Spaite  
David Tomaino  
Carol Weigand  
Judith Wilkins  
Nicole Zatezalo  
Amanda Eyler

July 27, 2015 (Continued)

	<u>Secretary</u>	
Michelle Chaney	Jessica McCoy	Victoria Reynolds
Laura Lepp-Ferrell	Melinda McCoy	Kimberly Ross
Kathryn Mates	Angela Osborne	Jamie Sharish

	<u>Bus Driver</u>	
Renee Aboul	Misti Goldsboro	Jaime Vrudney
Margo Bellar	Denise Torres	

	<u>Van Driver</u>	
Renee Aboul	Misti Goldsboro	Denise Torres
Annette Burke	James Hartman	Jaime Vrudney
Janice Ciganik	Devonne Muldowney	Lori Walden
Renee Croft		

	<u>ESP</u>	
Michelle Chaney	Devonne Muldowney	Denise Torres
Miriam LaPorte	Victoria Reynolds	Karen Warwood
Jessica McCoy	Abigail Salaski	Diane Whitely
Melinda McCoy	Danielle Stutzman	

	<u>Cook</u>	
Lisa Barton	Renee Homan	Angela Osborne
Kimberly Giepert	Laura Lepp-Ferrell	Karen Southwick

Custodian  
Glenna Pruitt

Yeas: Jeff McElfresh, Lori Loudin-Smith, Mary Kaley, David Kemble  
Nays: None  
Motion Carried 4 to 0.

212-2015  
Approve 2016 Junior/Senior Prom – May 7, 2016

David Kemble moved and Lori Loudin-Smith seconded the motion that the Board of Education approve the 2016 Junior/Senior Prom to be held on Saturday, May 7, 2016. A four hour dinner dance cruise on the Gateway Clipper in Pittsburgh. Students will be transported by charter busses from the High School to the dock and back.

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Mary Kaley  
Nays: None  
Motion Carried 4 to 0.

213-2015  
Approve Student Accident Insurance

David Kemble moved and Jeff McElfresh seconded the motion that the Board of Education approve the optional Student Accident Insurance for the 2015-2016 school year with Guarantee Trust Life of Illinois.

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh  
Nays: None  
Motion Carried 4 to 0.

July 27, 2015 (Continued)

214-2015

Approve Day Treatment Service Agreement – Education Alternatives

David Kemble moved and Jeff McElfresh seconded the motion that the Board of Education enter into the Day Treatment Service Agreement with Education Alternatives for the 2015-2016 school year.

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, Lori Loudin-Smith

Nays: None

Motion Carried 4 to 0.

215-2015

Approve Transportation Department Handbook

David Kemble moved and Jeff McElfresh seconded the motion that the Board of Education approve the 2015-2016 Transportation Department's Handbook as presented.

Yeas: David Kemble, Jeff McElfresh, Lori Loudin-Smith, Mary Kaley

Nays: None

Motion Carried 4 to 0.

216-2015

Approve Athletic Handbook

Jeff McElfresh moved and David Kemble seconded the motion that the Board of Education approve the Athletic Handbook with changes as presented.

Yeas: Jeff McElfresh, Lori Loudin-Smith, Mary Kaley, David Kemble

Nays: None

Motion Carried 4 to 0.

217-2015

Authorize Advertisement for Bus Bids

David Kemble moved and Lori Loudin-Smith seconded the motion that the Board of Education authorize the District to advertise for bids for one or more school buses.

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh

Nays: None

Motion Carried 4 to 0.

218-2015

Approve Membership – Ohio Schools Council

Jeff McElfresh moved and David Kemble seconded the motion that the Board of Education approve membership in the Ohio Schools Council for the 2015-2016 school year.

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh

Nays: None

Motion Carried 4 to 0.

July 27, 2015 (Continued)

219-2015  
Approve Substitute Rates

David Kemble moved and Lori Loudin-Smith seconded the motion that the Board of Education approve the following substitute rates:

Substitute Cook – current minimum wage  
Substitute ESP – current minimum wage  
Substitute Secretary - \$9.00/hour  
Substitute Mechanic - \$9.00/hour  
Substitute Van Driver - \$9.50/hour  
Substitute Custodian - \$10.00/hour  
Substitute Bus Driver - \$12.50/hour

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, Lori Loudin-Smith  
Nays: None  
Motion Carried 4 to 0.

220-2015  
Accept Donations

David Kemble moved and Jeff McElfresh seconded the motion that the Board of Education accept the following donations:

The following equipment from SPACE to be used by our Athletic Department:

A Goal Post valued at \$1,555.00  
Soccer Nets valued at \$ 224.00  
Two Baseball/Softball Scoreboards valued at a total of \$5700.00  
One Basketball Scoreboard valued at \$2700.00  
Four Three Tier Bleachers valued at a total of \$3180.00

A clarinet from Shannon and Trista Hughes to be used by the students in the High School marching Band and Symphonic Band. Valued at \$100.

Yeas: David Kemble, Jeff McElfresh, Lori Loudin-Smith, Mary Kaley  
Nays: None  
Motion Carried 4 to 0.

Promoting Positive Pirates – The boy's soccer team won the Kent State University tournament championship. Eric Sapp pitched for the Little B World Series. The Board of Education acknowledged the excellent service provided by Tom Inchak during his tenure as Superintendent. SPACE will be holding their annual raffle fundraiser on September 26<sup>th</sup>.

New Business – Cassie Bergman reminded the Board members that they will need to appoint a delegate at the August meeting for the upcoming Capital Conference November 8-11, 2015.

Maplewood Career Center – Mary Kaley distributed the minutes from the July Board meeting and reported that they were completing their summer parking lot project.

Legislative Liaison Report – Mary Kaley reported that HB64, the biennial budget bill for fiscal years 2016-2017 has been signed into law. One of the key components was the elimination of the PARCC assessments.

July 27, 2015 (Continued)

221-2015  
Executive Session

David Kemble moved and Jeff McElfresh seconded the motion that the Board of Education enter into Executive Session to consider the employment and/or compensation of a public employee. Action may be taken following the executive session. O.R.C. 121.22

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh  
Nays: None  
Motion Carried 4 to 0.

The Board entered into Executive Session at 8:10 p.m.

The Board returned to Public Session at 8:32 p.m.

222-2015  
Approve Amendment to Employment Contract of the Treasurer

David Kemble moved and Jeff McElfresh seconded the motion that the Board of Education approve an amendment to the individual employment contract of the Treasurer, Cassie J. Bergman, to memorialize a salary adjustment, effective August 1, 2015.

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, Lori Loudin-Smith  
Nays: None  
Motion Carried 4 to 0.

223-2015  
Adjournment

David Kemble moved and Jeff McElfresh seconded the motion to adjourn the regular meeting of the Southeast Board of Education at 8:35 p.m. All were in favor and the meeting was adjourned.

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Mary Kaley, Board President

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Cassie J. Bergman, Treasurer