

Organizational Meeting 2019
January 14, 2019

The Southeast Local Schools Board of Education met on Monday, January 14, 2019 at 6:30 p.m. for the annual organizational meeting in the high school library. The meeting was called to order by Board President Pro-Tem John Witkosky, who led the pledge of allegiance, and observed a moment of silence.

Roll Call

Present: Mary Kaley, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, John Danes

001-2019
President Elected

John Witkosky then asked for nominations for President. Mary Kaley nominated Jeff McElfresh for President of the Southeast Local Schools Board of Education for 2019. Lori Loudin-Smith seconded the nomination of Jeff McElfresh for President. As there were no further nominations the following vote was taken:

John Danes votes for Jeff McElfresh
Jeff McElfresh votes for Jeff McElfresh
John Witkosky votes for Jeff McElfresh
Lori Loudin-Smith votes for Jeff McElfresh
Mary Kaley votes for Jeff McElfresh

Jeff McElfresh is elected President of the Southeast Local Schools Board of Education for calendar year 2019 by a 5 to 0 vote.

002-2019
Vice President Elected

John Witkosky then asked for nominations for Vice-President. John Danes nominated Mary Kaley as Vice President of the Southeast Local Schools Board of Education for 2019. Lori Loudin-Smith seconded the nomination of Mary Kaley as Vice- President. As there were no further nominations the following vote was taken:

Jeff McElfresh votes for Mary Kaley
John Witkosky votes for Mary Kaley
Lori Loudin-Smith votes for Mary Kaley
Mary Kaley votes for Mary Kaley
John Danes votes for Mary Kaley

Mary Kaley is elected Vice President of the Southeast Local Schools Board of Education for calendar year 2019 by a 5 to 0 vote.

Organizational Meeting (Continued)
January 14, 2019

003-2019
Regular Meetings – Dates, Time, & Place

Mary Kaley moved and Lori Loudin-Smith seconded the motion that the regular meetings of the Southeast Local Schools Board of Education be held on the following dates each month at 7:00 p.m. in the high school library, 8423 Tallmadge Rd., or such place designated by the Board of Education:

Monday, February 25, 2019	Monday, August 26, 2019
Monday, March 25, 2019	Monday, September 30, 2019
Monday, April 29, 2019	Monday, October 28, 2019
Monday, May 20, 2019	Monday, November 18, 2019
Monday, June 24, 2019	Monday, December 16, 2019
Monday, August 12, 2019	

Yeas: John Witkosky, Lori Loudin-Smith, Mary Kaley, John Danes, Jeff McElfresh
Nays: None
Motion Carried 5 to 0.

004-2019
Standard Authorizations Adopted

Mary Kaley moved and Lori Loudin-Smith seconded the motion that the Board adopt the following standard authorizations:

- A. Retain legal services of Roetzel & Andress, Squire Patton Boggs, and Ennis Britton Co., L.P.A. (County Prosecutor's Office will be used when appropriate)
- B. Authorize the Superintendent to employ such temporary personnel as needed prior to a regular scheduled Board meeting.
- C. Authorize the Superintendent to accept resignations which have been submitted by employees prior to a regularly scheduled Board meeting, subject to ratification by the Board. Such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
- D. Authorize the Superintendent and/or his designee to participate in all Federal and State programs, which are designated to be of benefit to the District.
- E. Authorize the Superintendent to approve all special trips on school buses, including educational field trips, with the exception of overnight field trips.
- F. Authorize the Superintendent to approve the attendance and reimbursement of expenses made against the appropriate accounts of the Board adopted Appropriation Measure, incurred by certified and classified staff members at professional and/or in-service training meetings, based on guidelines as defined in Board Policy.
- G. Designate the *Record Courier* as the official newspaper of general circulation for the Southeast Local School District.
- H. Waive the reading of the minutes of the Board as permitted by Section 3313.26 of the Ohio Revised Code.

Yeas: Lori Loudin-Smith, Mary Kaley, John Danes, Jeff McElfresh, John Witkosky
Nays: None
Motion Carried 5 to 0.

Organizational Meeting (Continued)
January 14, 2019

005-2019

Appoint Voting Delegate – Federal Impact Aid Section 7002

Mary Kaley moved and Lori Loudin-Smith seconded the motion to appoint Cassie Bergman, Treasurer, as representative, voting delegate and for filing of Federal Impact Aid Section 7002 and all other related Federal reports as needed for 2019.

Yeas: Mary Kaley, John Danes, Jeff McElfresh, John Witkosky, Lori Loudin-Smith

Nays: None

Motion Carried 5 to 0.

006-2019

Legislative Liaison Appointed

John Danes moved and John Witkosky seconded the motion to appoint Mary Kaley as the Southeast Board of Education's Legislative Liaison for the calendar year 2019.

Yeas: John Danes, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley

Nays: None

Motion Carried 5 to 0.

007-2019

Student Achievement Liaison Appointed

Mary Kaley moved and Lori Loudin-Smith seconded the motion to appoint Jeff McElfresh as the Southeast Board of Education's Student Achievement Liaison for the calendar year 2019.

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble

Nays: None

Motion Carried 5 to 0.

Board Committees

At this time the following board members were appointed to the respective committees as listed below for calendar year 2019:

1. Finance Committee	Lori Loudin-Smith	John Danes
2. Facilities Committee	Lori Loudin-Smith	John Witkosky
3. Athletic Committee	Jeff McElfresh	Mary Kaley
4. Policy Committee	Mary Kaley	John Danes
5. Personnel Committee	Jeff McElfresh	Mary Kaley
6. Education Committee	John Witkosky	John Danes
7. Records Commission	Jeff McElfresh	
8. Audit Committee	Jeff McElfresh	
9. Safety Committee	Mary Kaley	Lori Loudin-Smith

Organizational Meeting (Continued)
January 14, 2019

008-2019
Adopt Annual Tax Budget for 2020

Jeff McElfresh moved and John Witkosky seconded the motion to adopt the Annual Tax Budget for 2020 as required by O.R.C. 5705.2 and amended HB129.

Yeas: John Witkosky, Lori Loudin-Smith, Mary Kaley, John Danes, Jeff McElfresh
Nays: None
Motion Carried 5 to 0.

009-2019
Authorize Treasurer to Pay Bills for 2019

Lori Loudin-Smith moved and John Danes seconded the motion to authorize the Treasurer to pay bills for 2019.

Yeas: Lori Loudin-Smith, Mary Kaley, John Danes, Jeff McElfresh, John Witkosky
Nays: None
Motion Carried 5 to 0.

010-2019
Authorize Treasurer to Modify/Advance/Transfer

John Danes moved and Mary Kaley seconded the motion to authorize the Treasurer to modify, advance and transfer within the appropriations and to report said changes to the Board.

Yeas: Mary Kaley, John Danes, Jeff McElfresh, John Witkosky, Lori Loudin-Smith
Nays: None
Motion Carried 5 to 0.

011-2019
Authorize Treasurer to Invest Monies

Lori Loudin-Smith moved and John Danes seconded the motion that the Board of Education authorize the Treasurer to invest the school's monies during the 2019 calendar year whenever she deems possible.

Yeas: John Danes, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley
Nays: None
Motion Carried 5 to 0.

012-2019
Authorize Treasurer to Request Tax Advances for 2019

Mary Kaley moved and Lori Loudin-Smith seconded the motion that the Board of Education authorize the Treasurer to ask the County Auditor for an advance on tax monies when needed during the 2019 calendar year.

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley, John Danes
Nays: None
Motion Carried 5 to 0.

Organizational Meeting (Continued)
January 14, 2019

013-2019
Establish Service Fund

Lori Loudin-Smith moved and John Danes seconded the motion that the Board of Education adopt the following resolution to establish the “Service Fund” for 2019:

WHEREAS, R.C. 3315.15 provides for the setting aside from the general fund a sum not to exceed two dollars for each child enrolled or \$20,000 whichever is greater. Such sum of money to be known as the “Service Fund” to be used only in paying the expenses of members of the Board actually incurred in the performance of their duties, or of their official representatives when sent out of the school district: and

WHEREAS, such establishment of the “Service Fund” is based upon the official certification to be made on the third Monday in January:

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Southeast Local School District does hereby establish a “Service Fund” to be set aside as an account within the General Fund, and there is hereby appropriated for the purpose of said “Service Fund” the sum of \$20,000, which amount shall be incorporated into the appropriations of this school district for the calendar year 2019.

Yeas: Mary Kaley, John Danes, Jeff McElfresh, John Witkosky, Lori Loudin-Smith

Nays: None

Motion Carried 5 to 0.

014-2019
Adjournment

John Witkosky moved and Mary Kaley seconded the motion that the organizational meeting be adjourned. All were in favor and at 6:59 pm this meeting was adjourned.

Jeff McElfresh, Board President

Cassie J. Bergman, Treasurer