

April 30, 2018

The Southeast Local Schools Board of Education met in regular session at 7:00 p.m. on Monday, April 30, 2018 in the high school library, 8423 Tallmadge Road, Ravenna, Ohio. The meeting was called to order by Board President John Witkosky.

Roll Call

Present: Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith
Absent: None

071-2018 Approve Agenda

Mary Kaley moved and Jeff McElfresh seconded the motion that the Board of Education accept and approve the board meeting agenda for April 30, 2018 as presented.

Yeas: David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley
Nays: None
Motion Carried 5 to 0.

072-2018 Approval of Board Minutes

David Kemble moved and Mary Kaley seconded the motion to approve the March 19, 2018 board minutes from the regular board meeting and the March 21, 2018 special board meeting minutes (Board Work Session). The minutes are available for inspection in the office of the Treasurer.

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble
Nays: None
Motion Carried 5 to 0.

Open Communication: Community member Joe Dillon requested an update from the Board on the status of hiring basketball coaches.

Presentation: Mr. Dunn presented the OSBA Business Honor Roll Certificate to Pettigrew Feed and Hardware, Inc. Owners Lonnie and Linda Pettigrew accepted the award.

Committed to Excellence Award: Mr. Dunn presented the Committed to Excellence award to student Reyna Ripley who raised over \$1,000 for the American Heart Association. A representative from the American Heart Association presented Reyna with a medal.

073-2018 Approval for Payment of Bills

Jeff McElfresh moved and Mary Kaley seconded the motion that the Board of Education approve the payment of bills.

Yeas: John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh
Nays: None
Motion Carried 5 to 0.

April 30, 2018 (Continued)

074-2018

Approve Unpaid Leave of Absence – ESP – Tracy Young

David Kemble moved and Mary Kaley seconded the motion that the Board of Education approve an unpaid leave of absence for Tracy Young, ESP to include one and a half days on April 17 and 18, 2018 (1/2 day on April 17 and one day on April 18) and an unpaid medical leave of absence effective April 26, 2018 through May 15, 2018.

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky

Nays: None

Motion Carried 5 to 0.

075-2018

Approve Unpaid Leave – Cook – Joyce Spicer

Mary Kaley moved and Jeff McElfresh seconded the motion that the Board of Education approve an unpaid leave of absence for Joyce Spicer, cook, for one day, effective June 1, 2018.

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith

Nays: None

Motion Carried 5 to 0.

076-2018

Hire Custodian – Danni Smith

David Kemble moved and Mary Kaley seconded the motion that the Board of Education hire Danni Smith as a full time custodian at the High School, contingent upon full and complete compliance with all State of Ohio and Southeast Board of Education employment criteria, effective April 30, 2018.

Yeas: David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley

Nays: None

Motion Carried 5 to 0.

077-2018

Approve Certified Contracts

David Kemble moved and Mary Kaley seconded the motion that the Board of Education approve the following certified contracts for the 2018-2019 school year, contingent upon full and complete compliance with all State of Ohio and Southeast Board of Education employment criteria:

Five Year

Jenny Gamertsfelder

Mason Harsh

Kyle Holler

Benjamin Kobus

Karen O'Connor

Michael Stiles

Bradley Vaughn

Emily Williams

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One Year

Jessica Aemmer
Ashley Bailey
Adam Ballog
Marie Ciapala
Sara Cup
Heather Gibbs
Amber Grieneisen
Michael Hammond
Jessica Horning
Heather Lindsay
Alexa Lynn
Michael Matisi
Lisa McCann
Stevanna Mohnacky
Tina Morgan
Stacey Rice
Alexis Swartz
Jenna Wodecki
Meredith Wooley

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble
Nays: None
Motion Carried 5 to 0.

078-2018

Approve Classified Contracts

David Kemble moved and Mary Kaley seconded the motion that the Board of Education approve the following classified contracts for the 2018-2019 school year, contingent upon full and complete compliance with all State of Ohio and Southeast Board of Education employment criteria:

Continuing

Lisa Barton
Rebecca Evans
Laura Lepp Ferrell
Angela Osborne
Karen Southwick

Two Year

Heather Kennedy
Kelly Rouse

Yeas: John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh
Nays: None
Motion Carried 5 to 0.

079-2018

Hire Homebound Tutors

David Kemble moved and Jeff McElfresh seconded the motion that the Board of Education hire the following people for the 2017-2018 supplementals, contingent upon full and complete compliance with all State of Ohio and Southeast Board of Education employment criteria:

Homebound Tutor

Jenna Wodecki – Effective 4/18/18

April 30, 2018 (Continued)

End of Course HS Tutors (EOC Bootcamp)
Effective April 9, 2018 through April 17, 2018

Jennifer Baker
Jacqueline Dunn
Michael Hammond
Mason Harsh
Jessica Horning
Lisa McCann
Shannon Sampson
Angela Savinda
Mary Tarka

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky
Nays: None
Motion Carried 5 to 0.

080-2018
Hire Supplemental Contracts

David Kemble moved and Mary Kaley seconded the motion that the Board of Education hire the following individuals for the 2018-2019 supplementals, contingent upon full and complete compliance with all legal, State of Ohio, OHSAA and Southeast Board of Education employment criteria:

Cheerleading
Mary Tarka – Head Advisor (fall)

Volleyball
Mary Tarka – Head Coach

Girls Soccer
Dean Dunlavy – Head Coach

Girls Cross Country
Julia Dillon – Head Coach

Boys Cross Country
Joseph Sutton – Head Coach

Girls Tennis
Angela Savinda – Head Coach

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith
Nays: None
Motion Carried 5 to 0.

081-2018
Hire Non –Licensed Supplemental Contracts

David Kemble moved and Mary Kaley seconded the motion that the Board of Education hire the following non-employee or non-licensed individual for the 2018-2019 supplemental, contingent upon full and complete compliance with all legal, State of Ohio, OHSAA and Southeast Board of Education employment criteria:

Boys Golf
Michael Jenior – Head Coach

Yeas: David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley
Nays: None
Motion Carried 5 to 0.

April 30, 2018 (Continued)

082-2018

Approve Supplemental Contract – Head Football Coach – Patrick Youel

Mary Kaley moved and David Kemble seconded the motion that the Board of Education approve a supplemental contract for the 2018-2019 school year as Head Football Coach to Patrick Youel, a licensed, non-bargaining unit employee of the Board of Education, at the salary reflected in the negotiated agreement between the Board and SELDTA, in as much as the position was first offered to all licensed bargaining unit employees and no applications were received.

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble

Nays: None

Motion Carried 5 to 0.

083-2018

Non Renew Long Term Substitute Contracts

Jeff McElfresh moved and Mary Kaley seconded the motion that the Board of Education non renew the following Long Term Substitute contracts at the end of the 2017-2018 school year:

Victoria Bell
Sara Clark
Lindsay Winn
Kristin Woodard

Yeas: John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh

Nays: None

Motion Carried 5 to 0.

084-2018

Non Renew Parent Mentor Contracts

Jeff McElfresh moved and Mary Kaley seconded the motion that the Board of Education non renew the following Parent Mentor contracts at the end of the 2017-2018 school year:

Sandra Craft
Christina Matthews

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky

Nays: None

Motion Carried 5 to 0.

085-2018

Non Renew Supplemental Contracts

David Kemble moved and Mary Kaley seconded the motion that the Board of Education non renew the following supplemental contracts at the end of the 2017-2018 school year:

Christine Anzevino – National Honor Society Advisor/Resident Educator
Ashley Bailey – Middle School Art Advisor
Jennifer Baker – Sophomore Class Advisor
Adam Ballog – Middle School Drama/Danceline
Stephanie Beitzel – FCCLA Advisor
Stacy Bryant – Resident Educator
Benjamin Campbell – FFA Advisor
Rebecca Dunn – Link Crew
Carrie Edwards – Resident Educator
Cynthia Fesemyer – K-5 Curriculum Club Advisor (Dynamic Dribblers)

April 30, 2018 (Continued)

Adriana Greenlief – Middle School Student Council Advisor
Amber Grieneisen – High School Art Club Advisor
Melanie Jackson – Assistant Band Director
David Kennedy - LPDC
Benjamin Kobus – Espancais Club Advisor
Suzanne McCabe – Co-Senior Class Advisor/PEP Club Advisor
Lisa McCann – Weight Room Supervisor
Deborah McClure – Freshman Class Advisor
Tera McKenzie – LPDC
Kimberly Nelson – Resident Educator
Craig Nettleton – LPDC
Karen O’Connor - LPDC
Barbara Oostdyk – SADD Advisor/High School Student Council Advisor
Debra Pusin – Resident Educator
Shannon Sampson – Co-Senior Class Advisor/Head Drama Club Advisor
Think Tank Advisor/LPDC/Resident Educator
Angela Savinda – Assistant Drama Club Advisor
Laura Sheets – Power of the Pen Advisor/Lead Resident Educator
Carl Sondereker – High School Science Club Advisor
Joni Stoll – Band Director
Mary Tarka – Junior Class Advisor/Yearbook Advisor/Quiz Bowl Advisor
Assistant AD/Resident Educator
Bradley Vaughan – Middle School Science Club Advisor
Holly Wickersham – Choral Director
Kathy Woodruff – K-5 Curriculum Club Advisor (Music)

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith
Nays: None
Motion Carried 5 to 0.

086-2018
Non Renew Tutor Contracts

Jeff McElfresh moved and Mary Kaley seconded the motion that the Board of Education non renew the following tutor contracts at the end of the 2017-2018 school year:

Homebound
Rebecca Dunn
Jessica Horning
Lisa McCann
Barbara Oostdyk
Jenna Wodecki

LLI
Beth Clifford
Jenna Phile
Nancy Smith
Carrie Sondereker

Middle School (After School)
Daniel Ahrens
Matthew Dillon
Alexa Lynn
Kimberly Kelchner
Laura Sheets
Jessica Shaheen
Christopher Slocum

April 30, 2018 (Continued)

Third Grade (Reading Guarantee)

Nicole Fraley
Stevanna Mohnacky

High School (EOC Bootcamp)

Jennifer Baker
Jacqueline Dunn
Michael Hammond
Mason Harsh
Jessica Horning
Lisa McCann
Shannon Sampson
Angela Savinda
Mary Tarka

Yeas: David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley
Nays: None
Motion Carried 5 to 0.

087-2018

Approve Memorandum of Understanding – Youngstown State University – CCP

Jeff McElfresh moved and Mary Kaley seconded the motion that the Board of Education approve the Memorandum of Understanding with Youngstown State University for the College Credit Plus Dual Enrollment Program commencing at the start of the 2018-2019 school year.

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble
Nays: None
Motion Carried 5 to 0.

088-2018

Approve Memorandum of Understanding – Akron University – CCP

Mary Kaley moved and Jeff McElfresh seconded the motion that the Board of Education approve the Memorandum of Understanding with the University of Akron for the College Credit Plus program commencing at the start of the 2018-2019 school year.

Yeas: John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh
Nays: None
Motion Carried 5 to 0.

089-2018

Approve Agreement – Lake County ESC – Naviance Consortium

David Kemble moved and Mary Kaley seconded the motion that the Board of Education enter into an agreement with Lake County ESC for the provision of the Naviance Consortium to provide software, professional development/product training and user assistance. Effective March 1, 2018 through February 28, 2022.

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky
Nays: None
Motion Carried 5 to 0.

April 30, 2018 (Continued)

090-2018

Approve Web Based Conversion Service – OSBA

David Kemble moved and Jeff McElfresh seconded the motion that the Board of Education approve the annual contract with OSBA for the Web Based Conversion Service for our Board Policy in the amount of \$1550.

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith

Nays: None

Motion Carried 5 to 0.

091-2018

Award Paving Project – Ohio Paving and Construction Co., Inc.

Jeff McElfresh moved and David Kemble seconded the motion that the Board of Education award the Bus Garage and Elementary School Receiving and Parent Drop-off Paving Project to Ohio Paving and Construction Co., Inc. of Willoughby, Ohio, for Base Bid and alternate ES-1 in the total amount of \$201,492.00.

Yeas: David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley

Nays: None

Motion Carried 5 to 0.

092-2018

Approve Job Descriptions – Classified Personnel

Jeff McElfresh moved and Mary Kaley seconded the motion that the Board of Education approve the updated job descriptions for Secretaries and ESP's as presented.

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble

Nays: None

Motion Carried 5 to 0.

093-2018

Approve Fishing Club Agreement

Mary Kaley moved and Jeff McElfresh seconded the motion that the Board of Education approve the Fishing Club Agreement as presented.

Yeas: John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh

Nays: None

Motion Carried 5 to 0.

094-2018

Accept Donations

Jeff McElfresh moved and David Kemble seconded the motion that the Board of Education accept the following donations:

\$50 from Pettigrew Hardware to the Class of 2019 to be used for prom expenses.

\$629.94 from Southeast Academic Boosters to the Intermediate School to be used to purchase chrome books.

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky

Nays: None

Motion Carried 5 to 0.

April 30, 2018 (Continued)

095-2018

Approve Overnight Field Trip – Malone University Football Camp

David Kemble moved and Lori Loudin-Smith seconded the motion that the Board of Education approve an overnight field trip for the football team to attend the Malone University Football Camp from July 12, 2018 through July 14, 2018.

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith

Nays: None

Motion Carried 5 to 0.

096-2018

Approve Overnight Field Trip – Power of the Pen

David Kemble moved and Mary Kaley seconded the motion that the Board of Education approve an overnight field trip for Power of the Pen to attend the State Power of the Pen at the College of Wooster May 24, 2018 through May 25, 2018.

Yeas: David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley

Nays: None

Motion Carried 5 to 0.

097-2018

Approve Overnight Field Trip – FFA Camp

David Kemble moved and Mary Kaley seconded the motion that the Board of Education approve an overnight field trip for the FFA to attend Camp Muskingum June 25, 2018 through June 29, 2018.

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble

Nays: None

Motion Carried 5 to 0.

098-2018

Approve Girls Basketball Camp

Mary Kaley moved and Jeff McElfresh seconded the motion that the Board of Education approve the Southeast girl's basketball camp to be held at the Middle School June 12 through June 14, 2018.

Yeas: John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh

Nays: None

Motion Carried 5 to 0.

099-2018

Approve Boys Basketball Camp

David Kemble moved and Mary Kaley seconded the motion that the Board of Education approve the Southeast boy's basketball camp to be held at the High School June 12 through June 14, 2018.

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky

Nays: None

Motion Carried 5 to 0.

April 30, 2018

Superintendent Recommendation:

I recommend that the Board of Education consider a reasonable reduction in force, specifically the part-time (5/8) special education position at Southeast Middle School. I am making this recommendation based upon a decline in enrollment of pupils. This proposed reduction in force will affect one (1) teacher. I also recommend that the Board of Education abolish this part-time (5/8) special education position. All procedures in the Board's negotiated agreement with SELDTA, that apply to consideration of a reduction in force, have been followed.

100-2018

Resolution to Implement Reduction in Force and Abolishment of Position

David Kemble moved and Mary Kaley seconded the motion on the following resolution:

The Superintendent has recommended a reasonable reduction in force, specifically, that a part-time (5/8) special education teaching position at Southeast Middle School be reduced, in accordance with provisions in the negotiated agreement ("Agreement") currently in effect between the Board and the Southeast Local District Teachers Association ("SELDTA"); and

The basis for the Superintendent's recommendation is a decline in enrollment of pupils; and

The proposed reduction in force will affect one (1) teacher employed by the Board and notifications required by the Agreement have and will be followed in accordance with applicable procedures in the Agreement; and

The Superintendent has recommended that the Board abolish the part-time (5/8) special education position at Southeast Middle School.

BE IT RESOLVED, by the Board of Education of the Southeast Local School District, that:

Section 1: The Board hereby announces implementation of a reasonable reduction in force of a part-time (5/8) special education teaching position at Southeast Middle School due to a decline in enrollment of pupils. The Board also abolishes the part-time (5/8) special education position at Southeast Middle School.

Section 2: The effective date of this reduction in force and abolishment of the part-time (5/8) special education position is June 8, 2018. All necessary procedures have been followed.

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith

Nays: None

Motion Carried 5 to 0.

Promoting Positive Pirates: The Intermediate School sponsored Pinwheels for Prevention of Child Abuse which was led by the 5th grade student council. Student Council also sponsored a "Buddy Bench" for the playground. The Academic Boosters sponsored the annual Top Ten Banquet held at the Edinburg United Church. The Band received an excellent rating at their recent competition. Senior Sage Robertson received \$25,000 in scholarships. The Primary School announced the April Positive Pirates as Grace Nelson, Victor Sutliff, Emma Smith, Nicholas Coffman, Alison Hyland and Kolton Powers. The PTO is supporting "Pirates on the Move" May 19, 2018. The Middle School announced they had perfect attendance during testing and held their honors assembly. The Middle School drama performed "the Little Lion King" with over 40 participants. We will be represented again this year at the Ohio Power of the Pen competition.

April 30, 2018 (Continued)

New Business: The treasurer reviewed the Tax Revision requests received from the Portage County Auditor.

Maplewood Career Center Report: Mrs. Kaley reported the featured program of the month as the Welding Program. Summer projects will include the child education playground, painting and pavement sealing.

Legislative Liaison Report: Mrs. Kaley attended the Tool Kit Final Session in April where several policy updates were discussed such as CCP, Absenteeism & Discipline, Truancy Intervention, Gifted Rules, Graduation Pathways, ESSA Updates, Homeless Students, ELA, Website accessibility, Medical Marijuana, Safety and Welfare, Conceal/Carry, and Business Advisory Councils. She also attended the OSBA Leadership conference where several legislative topics were discussed. Legislative updates included HB378 which creates the Ohio Broadband Development Grants Program; HB360 which prescribes suspension and expulsion policies; HB308 which established the OhioCORPS Pilot Project for at-risk students; HB318 which prescribes qualifications and training requirements for School Resource Officers (SRO's); SB82 which requires public schools, within two hours of the start of a school day, to notify the parent of a student who fails to arrive at school and is not excused from attendance; HB591 which revises the state report card rating system for public schools; HB540 which revised the statewide teacher evaluation framework; HB549 which would require public and private schools to open for instruction after Labor Day; HB524 which would extend Ohio's income tax deduction to contributions made to any 529 plan established by another state or by a postsecondary institution; HB 110 which would establish a subprogram of the College Credit Plus Program to allow students to participate in certified apprenticeship programs; HB559 which would require health care providers to use state-developed immunization forms when documenting a child's immunization history; and SB87 which would require funds that are returned to the state because of a community school enrollment audit to be credited back to certain public school districts.

Student Achievement Liaison Report: Jeff McElfresh reported on a study of school based mental health assistance in buildings and on a survey showing that heavy social media use by students result in less confidence and other issues.

Business Advisory Council: Last meeting was held April 17th at the Mahoning County ESC.

Other Business: Mr. Dunn reported that there were 35 attendees at the last community safety meeting where they reviewed the ideas presented at the first meeting and distributed a follow-up survey. He also reported that the students and counselors did an excellent job of presenting what is currently being done to change the climate at Southeast.

101-2018
Executive Session

David Kemble moved and Mary Kaley seconded the motion that the Board of Education enter into Executive Session to consider the employment and/or compensation of a public employee or official as per ORC 121.22. No action will be taken after the conclusion of the Executive Session.

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith

Nays: None

Motion Carried 5 to 0.

The Board of Education entered into Executive Session at 8:48 p.m.

The Board of Education returned to Public Session at 9:40 p.m.

April 30, 2018 (Continued)

102-2018
Adjournment

Jeff McElfresh moved and Mary Kaley seconded the motion that this meeting be adjourned. All were in favor and at 9:40 p.m. this meeting was adjourned.

John Witkosky, Board President

Cassie J. Bergman, Treasurer