

April 25, 2016

The Southeast Local Schools Board of Education met in regular session at 7:00 p.m. on Monday, April 25, 2016 in the high school library, 8423 Tallmadge Road, Ravenna, Ohio. The meeting was called to order by Board President David Kemble.

Roll Call

Present: Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith
Absent: None

081-2016 Approve Agenda

Mary Kaley moved and Jeff McElfresh seconded the motion that the Board of Education accept and approve the board meeting agenda for April 25, 2016 as presented.

Yeas: David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley
Nays: None
Motion Carried 5 to 0.

082-2016 Approval of Board Minutes

Mary Kaley moved and Lori Loudin-Smith seconded the motion to approve the March 21, 2016 board minutes from the regular board meeting. The minutes are available for inspection in the office of the Treasurer.

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble
Nays: None
Motion Carried 5 to 0.

Presentation: Literacy Coach, Michelle Rentsch, updated the Board of Education on the progress with the Literacy Collaborative.

SELDTA Spokesperson: Shannon Sampson complimented the Southeast Local School District for their positive performance as compared to charter schools on the website knowyourcharter.org.

Board Committee Reports: David Kemble and John Witkosky reported that the Facility Committee met with members of S.P.A.C.E. to review the middle school storage building plans.

083-2016 Approval for Payment of Bills

Mary Kaley moved and Jeff McElfresh seconded the motion that the Board of Education approve the payment of bills.

Yeas: John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh
Nays: None
Motion Carried 5 to 0.

April 25, 2016 (Continued)

084-2016
Accept Resignations - Substitutes

Jeff McElfresh moved and Mary Kaley seconded the motion that the Board of Education accept the following resignations:

Kathryn Mates – Substitute Cook and Substitute Secretary (effective 4/4/16)
Carla Pandohie – Substitute Teacher (effective 4/12/16)
Debra Phillips – Substitute ESP
Sherry Spaite – Substitute Teacher (effective 4/11/16)

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky
Nays: None
Motion Carried 5 to 0.

085-2016
Accept Retirement Resignation – Teacher – Nancy Finch

Mary Kaley moved and Lori Loudin-Smith seconded the motion that the Board of Education accept the resignation retirement of Nancy Finch, Middle School teacher, effective June 1, 2016. Her last day of work will be May 31, 2016. Mrs. Finch retires with 34 years of service.

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith
Nays: None
Motion Carried 5 to 0.

086-2016
Accept Retirement Resignation – Teacher – Sharon Klecha

Jeff McElfresh moved and Mary Kaley seconded the motion that the Board of Education accept the resignation retirement of Sharon Klecha, Middle School teacher, effective June 1, 2016. Her last day of work will be May 31, 2016. Mrs. Klecha retires with 31 years of service.

Yeas: David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley
Nays: None
Motion Carried 5 to 0.

087-2016
Accept Retirement Resignation – Bus Driver – Ronna Miller

Jeff McElfresh moved and Mary Kaley seconded the motion that the Board of Education accept the resignation of Ronna Miller, Bus Driver, effective the end of the 2015-2016 school year for the purpose of retirement effective September 1, 2016. Mrs. Miller retires with 21 years of service.

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble
Nays: None
Motion Carried 5 to 0.

April 25, 2016 (Continued)

088-2016

Non Renew – Interim Intermediate School Principal – James Mitolo

Jeff McElfresh moved and Mary Kaley seconded the motion that the Board of Education non renew James Mitolo, Interim Intermediate School Principal. His last day of work will be June 10, 2016.

Yeas: John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh
Nays: None
Motion Carried 5 to 0.

089-2016

Non Renew Supplemental Contracts

Mary Kaley moved and Jeff McElfresh seconded the motion that the Board of Education non renew the following supplemental contracts at the end of the 2015-2016 school year:

Christine Anzevino – National Honor Society
Jennifer Baker – Sophomore Class Advisor
Stephanie Beitzel – FCCLA Advisor
Benjamin Campbell – FFA Advisor
Adriana Greenlief – Middle School Student Council Advisor
Amber Grieneisen – High School Art Club Advisor
Melanie Jackson – Assistant Band Director
Benjamin Kobus – Espancais Club Advisor
Suzanne McCabe – Co-Senior Class Advisor/PEP Club Advisor
Deborah McClure – Freshman Class Advisor
Barbara Oostdyk – SADD Advisor/High School Student Council Advisor
Shannon Sampson – Co-Senior Class Advisor/Head Drama Club Advisor
Angela Savinda – Assistant Drama Club Advisor
Laura Sheets – Power of the Pen Advisor
Carl Sondereker – High School Science Club Advisor
Jessica Stark – Assistant Band Director (Marching Band)
Joni Stoll – Band Director
Mary Tarka – Junior Class/Yearbook/Quiz Bowl/Book Store Advisor
Emma Unsworth – Middle School Art Club Advisor
Bradley Vaughan – Middle School Science Club Advisor
Holly Wickersham – Choral Director

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky
Nays: None
Motion Carried 5 to 0.

090-2016

Non Renew Tutor Contracts

Jeff McElfresh moved and Lori Loudin-Smith seconded the motion that the Board of Education non renew the following Tutor contracts at the end of the 2015-2016 school year:

Homebound
Rebecca Dunn
Barbara Oostdyk

Title I
Sherrie Cicora
Mallory Edwards
Marianne McCuen
Kimberly Paroz
Nancy Smith

April 25, 2016 (Continued)

After School
Adriana Greenlief
Bradley Vaughan

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith
Nays: None
Motion Carried 5 to 0.

091-2016
Non Renew Mentor Contracts

Mary Kaley moved and Jeff McElfresh seconded the motion that the Board of Education non renew the following Mentor contracts at the end of the 2015-2016 school year:

	<u>Resident Educator Mentors</u>	
Laura Leonard – Lead	Carrie Edwards	Wendy Fishbeck
Melinda Furr	Christine Hensperger	Tiffany Mealy
Kimberly Nelson	Mary Tarka	

Parent Mentors
Sandra Craft
Anthony Russo

Yeas: David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley
Nays: None
Motion Carried 5 to 0.

092-2016
Non Renew LPDC Supplementals

Mary Kaley moved and Jeff McElfresh seconded the motion that the Board of Education non renew the following LPDC supplementals at the end of the 2015-2016 school year:

Michelle Hiser	Tera McKenzie	Shannon Sampson
David Kennedy	Karen O’Connor	

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble
Nays: None
Motion Carried 5 to 0.

093-2016
Non Renew Long Term Substitute Contracts

Mary Kaley moved and David Kemble seconded the motion that the Board of Education non renew the following Long Term Substitute contracts at the end of the 2015-2016 school year:

Michael Matisi	Jessie Smith	Jorri Zmuda
Lisa McCann	Samantha Wagner	

Yeas: John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh
Nays: None
Motion Carried 5 to 0.

April 25, 2016 (Continued)

094-2016

Approve Administrative Contract – Christopher Canann

Jeff McElfresh moved and Lori Loudin-Smith seconded the motion that the Board of Education approve a Three Year contract for Christopher Canann, Middle School Assistant Principal, effective the 2016-2017 school year.

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky

Nays: None

Motion Carried 5 to 0.

095-2016

Approve Administrative Contract – Patrick Youel

Jeff McElfresh moved and John Witkosky seconded the motion that the Board of Education approve a Three Year contract for Patrick Youel, High School Assistant Principal, effective the 2016-2017 school year.

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith

Nays: None

Motion Carried 5 to 0.

096-2016

Approve Head Cheerleading Supplemental

Jeff McElfresh moved and Mary Kaley seconded the motion that the Board of Education approve the following supplemental for the 2016-2017 school year contingent upon full and complete compliance with all State of Ohio and Southeast Board of Education employment criteria:

Mary Tarka – Head Cheerleading Advisor - Fall

Yeas: David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley

Nays: None

Motion Carried 5 to 0.

097-2016

Hire Substitute Child Specific ESP (Transportation) – Renee Croft

Jeff McElfresh moved and David Kemble seconded the motion that the Board of Education hire Renee Croft as a substitute Child Specific ESP (Transportation) effective December 16, 2015.

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble

Nays: None

Motion Carried 5 to 0.

April 25, 2016 (Continued)

098-2016
Amend Resolution 128-2015

Mary Kaley moved and Jeff McElfresh seconded the motion that the Board of Education amend something previously adopted within Resolution 128-2015 from the May 18, 2015 regular board meeting:

Previous adoption: To hire the following non employee or non licensed individual for the 2015-2016 wrestling supplemental: Ryan Bailey – Assistant Coach – Volunteer

Amend to read: To hire the following non employee or non licensed individual for the 2015-2016 wrestling supplemental: Ryan Bailey – Assistant Coach – Varsity

Yeas: John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh

Nays: None

Motion Carried 5 to 0.

099-2016
Approve Certified Contracts

Jeff McElfresh moved and Lori Loudin-Smith seconded the motion that the Board of Education approve the following Certified Contracts for the 2016-2017 school year:

Five Year
Daniel Ahrens
Stephanie Beitzel
Megan Gray
Stacey Hoffman
Jessica McPeak
Erin Muncy
Angela Savinda
Deborah Wyszynski

One Year
Kelly Canfield
Blake Collins
Jaclyn Engler
Stacey Frank
Jenny Gamertsfelder
Adrianna Greenlief
Amber Grieneisen
Michael Hammond
Mason Harsh
Emily Hart
Kyle Holler
Jessica Horning
Christian Kainrad
Kimberly Kelchner
Benjamin Kobus
Heather Lindsay
Julia Marks
Deborah McClure
Tina Morgan
Courtney Spellman
Jessica Stark
Emma Unsworth
Bradley Vaughn

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh John Witkosky

Nays: None

Motion Carried 5 to 0.

April 25, 2016 (Continued)

100-2016
Approve Classified Contracts

Jeff McElfresh moved and Lori Loudin-Smith seconded the motion that the Board of Education approve the following Classified Contracts for the 2016-2017 school year:

Continuing

James Hartman – Transportation
Kelly Horning - Custodian

Two Year

Lisa Barton – Food Service
Rebecca Evans – Food Service
Misti Goldsboro – Transportation
Laura Lepp Ferrell – Food Service
Angela Osborne – ESP
Karen Southwick – CS ESP Transportation

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith
Nays: None
Motion Carried 5 to 0.

101-2016
Approve Two Year Contract – Administrative Assistant – Lisa Gumpf

Mary Kaley moved and Jeff McElfresh seconded the motion that the Board of Education approve a Two Year contract for Lisa Gumpf, Part Time Administrative Assistant.

Yeas: David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley
Nays: None
Motion Carried 5 to 0.

102-2016
Authorize Disposal of Surplus Items

Mary Kaley moved and Jeff McElfresh seconded the motion that the Board of Education authorize the District to dispose of the surplus items that are no longer needed for school purposes. These items are broken, cannot be repaired, exceed the useful life of the item or the cost to repair exceeds value.

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble
Nays: None
Motion Carried 5 to 0

103-2016
Approve Memorandum of Understanding – Youngstown State University

Mary Kaley moved and Lori Loudin-Smith seconded the motion that the Board of Education approve the Memorandum of Understanding with Youngstown State University for the College Credit Plus Dual Enrollment Program commencing at the start of the 2016-2017 school year.

Yeas: John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh
Nays: None
Motion Carried 5 to 0.

April 25, 2016 (Continued)

104-2016

Approval OSBA Web Based Conversion Services

Jeff McElfresh moved and David Kemble seconded the motion that the Board of Education approve the annual contract with OSBA for the Web Based Conversion Service for our Board Policy in the amount of \$1550.00.

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky

Nays: None

Motion Carried 5 to 0.

105-2016

Award Intermediate Roof Replacement Project – Building Technicians Corporation

Jeff McElfresh moved and Lori Loudin-Smith seconded the motion that the Board of Education award the Roof Replacement Project, Southeast Intermediate School (Roof Section A), contract to Building Technicians Corporation of Geneva, Ohio for Base Bid Item 1 and Alternate Bid Item 1A in the amount of \$720,158.00.

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith

Nays: None

Motion Carried 5 to 0.

106-2016

Approve 2016 Volleyball Camp

Mary Kaley moved and Jeff McElfresh seconded the motion that the Board of Education approve the 2016 volleyball camp to be held at the High School and the Middle School June 13 through June 16, 2016.

Yeas: David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley

Nays: None

Motion Carried 5 to 0.

107-2016

Approve 2016 Girls Basketball Camp

Jeff McElfresh moved and Mary Kaley seconded the motion that the Board of Education approve the Southeast girl's basketball camp to be held at the High School June 13 through June 16, 2016.

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble

Nays: None

Motion Carried 5 to 0.

108-2016

Approve Overnight Field Trip – FFA Camp

Mary Kaley moved and John Witkosky seconded the motion that the Board of Education approve an overnight field trip for the FFA to attend Camp Muskingum June 27, 2016 through July 1, 2016 and July 6, 2016 through July 10, 2016.

Yeas: John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh

Nays: None

Motion Carried 5 to 0.

April 25, 2016 (Continued)

109-2016

Approve Overnight Field Trip – Girls Basketball Team

Jeff McElfresh moved and Mary Kaley seconded the motion that the Board of Education approve an overnight field trip for the girl’s basketball team to attend Basketball Camp in Sherrodsville, Ohio June 22 through June 24, 2016.

Yeas: Lori Loudin-Smith, Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky
Nays: None
Motion Carried 5 to 0.

110-2016

Accept Donations

Mary Kaley moved and Jeff McElfresh seconded the motion that the Board of Education accept the following donations:

New basketball uniforms valued at \$7,520 from Athletic Boosters and Southeast Youth Basketball to the Athletic Department to be used for Middle School and High School basketball teams.

New singlets valued at \$2,020 from Southeast Youth Wrestling to the Athletic Department to be used for the varsity wrestling team.

\$280 from William Gordon to the Southeast High School Drama Club to be used for club expenses.

\$10,000 from the Southeast PTO to be used for the I-5 Literacy Bookroom

Books from the Southeast PTO valued at \$6,934.62 in scholastic dollars to be used in the K-5 Literacy Bookroom.

Yeas: Mary Kaley, David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith
Nays: None
Motion Carried 5 to 0.

111-2016

Approve Board Policy Updates

Jeff McElfresh moved and Lori Loudin-Smith seconded the motion that the Board of Education approve the second reading and final approval of the following policies:

- | | |
|---------|---|
| AFC-1 | Evaluation of Professional Staff (OTES) |
| AFC-2 | Evaluation of Professional Staff (Administrators) |
| GCB-2-R | Professional Staff Contracts and Compensation Plans |
| GCN-1 | Evaluation of Professional Staff (OTES) |
| GCN-2 | Evaluation of Professional Staff (Administrators) |
| IKF | Graduation Requirements |

Yeas: David Kemble, Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley
Nays: None
Motion Carried 5 to 0.

April 25, 2016 (Continued)

112-2016

Approve Suspension – Tracy Young

Jeff McElfresh moved and John Witkosky seconded the motion that the Board of Education approve the five (5) day suspension without pay for Tracy Young, effective May 2 through May 6, 2016.

Yeas: Jeff McElfresh, John Witkosky, Lori Loudin-Smith, Mary Kaley, David Kemble

Nays: None

Motion Carried 5 to 0.

Promoting Positive Pirates:

Mr. Dunn recognized Mr. Kemble for receiving an OSBA award for his fifteen years serving as a board member, and Mrs. Kaley for receiving the OSBA Award of Achievement for her service as board member.

High School – The Annual Scholastic Honors Ceremony was held on April 21st recognizing students with a 3.4 GPA or above. The Top Ten Senior recognition was held at Edinburg United Church. Ten students participated in the Portage County Art Show with several students taking 1st, 2nd, 3rd and 4th in their respective areas. Joey Kainrad was recognized as Portage County Teen of the Month.

Middle School – The band and choir received excellent ratings at the solo & ensemble events. Six students were named Positive Pirates for April which is sponsored by the Portage County Lions Club. The HPAC garden is underway.

Primary/Intermediate Schools – The PTO sponsored the annual father/daughter and mother/son dances. The students are participating in Write to Read and Family Literacy week.

Maplewood Career Center Report: Mrs. Kaley reported the featured program of the month as “Power Equipment Mechanics” with Jared Burkey of Southeast as the student presenter. Kyle Howe of Southeast was March Student of the Month.

Legislative Liaison Report: Mrs. Kaley reported on SB235 dealing with tax exempt property, SB264 which approved a three-day sales tax holiday, and HB410 which requires additional regulations regarding truancy. Safety barricades have been approved for use by the state but are now causing a problem for the disabled.

113-2016

Adjournment

Jeff McElfresh moved and Mary Kaley seconded the motion that this meeting be adjourned. All were in favor and at 8:14 p.m. this meeting was adjourned.

David Kemble, Board President

Cassie J. Bergman, Treasurer